

# NOTICE

is hereby given that a

## MEETING

of

### **NEWBY AND SCALBY PARISH COUNCIL**

Under Schedule 12, Local Government Act 1972, Part II, Paragraph 7(1)

will be held in the

**COUNCIL OFFICES,  
SCALBY ROAD,  
SCALBY,**

on

**WEDNESDAY, 13<sup>th</sup> FEBRUARY 2008**

**COMMENCING AT 7.15 P.M.**

and

**ALL MEMBERS OF THE COUNCIL ARE HEREBY  
SEVERALLY SUMMONED AND REQUIRED TO ATTEND TO  
TRANSACT THE FOLLOWING BUSINESS: -**

### **PUBLIC SESSION**

- (1) Members of the **Council are requested to be present by 7 p.m.** in order to answer any queries or give any information on matters raised by Parishioners.
- (2) Members of the public and press are invited to attend the meeting. They are reminded that they can raise any matters of interest relating to the Parish and Members of the Council will deal with these matters from 7 p.m. before the commencement of the Council meeting.

**M McGuinn**

**Clerk To The Council**

Council Offices, Scalby Road, Scalby, Scarborough YO13 ORA  
Tele: 354018. Email: newby.scalbypc@btconnect.com

**Thursday 7<sup>th</sup> February 2008**

# AGENDA

## **FULL COUNCIL ISSUES**

### **1 APOLOGIES FOR ABSENCE**

### **2 DECLARATIONS OF INTEREST**

To receive declarations of interest, if any, for the agenda items listed below.

### **PROCEDURAL MATTER**

To suspend the meeting in accordance with Standing Order 23(s) to:

- A Allow Nigel Wintringham of Scarborough Borough Council to provide feed back on previously raised street scene issues and to receive details of any new issues requiring attention.
- B 1 Allow John Hannah of Scarborough Borough Council to provide an update on Traffic Calming Issues and other traffic related matters and for Councillors to raise any other traffic issues. **SEE AGENDA ITEMS 9.1 & 9.2 BELOW**

#### **Clerk to provide feedback received from Rugby Club on new street lighting**

- 2 To consider a possible highways violation at Carr Lane, Scalby where a passing place has been fenced off. Planning Services confirm that no planning application has been received and that the groundwork carried out is not in breach of planning regulations but may have highways implications.
- C Allow Matthew Joseph to provide feedback on the Area Forums

### **3 MINUTES**

To approve and sign as a correct record the minutes of the Council Meeting held on 9<sup>th</sup> January 2008. Attached.

### **4 MATTERS OF REPORT FROM THE MINUTES**

To consider any matters of report only from the minutes not covered by an agenda item.

### **5 FINANCIAL MATTERS (Details to be tabled at the meeting).**

- 5.1 To approve the **Schedule of Accounts to be Paid for February 2008, Schedule 11**
- 5.2 To receive the **Cash Book and Statement of Account for December 2007.**
- 5.3 To receive the **Internal Audit Report for December 2007.**
- 5.4 To receive the **Cash Book and Statement of Account for January 2008.**
- 5.5 To receive the **Internal Audit Report for January 2008.**

## **6 CORRESPONDENCE (To be tabled at the meeting unless otherwise stated)**

- 6.1 To receive an Email from YLCA dated 9 January 2008 confirming that the Section 137 Limit for expenditure will rise to £5.86 from 1 April 2008.
- 6.2 To receive a copy of the information leaflet issued by The North Yorkshire Criminal Justice Board. Attached.
- 6.3 To receive an email from YLCA regarding the details of NALC's Annual Conference to be held on 20-22 May 2008. Attached.
- 6.4 To receive the Scarborough Rural Area Forum's Winter Newsletter and Notes from the meeting held on 5<sup>th</sup> December 2008. Attached.
- 6.5 To receive a letter dated 30 January 2008 from SBC regarding Environmental Crime Awareness and Enforcement. Attached.
- 6.6 To receive a letter from the In Bloom Group to the Chairman dated 18 January 2008. Attached.
- 6.7 To receive a survey questionnaire from NYMNPA and to instruct the clerk on the required response. Attached.

## **7 REPORTS FROM OUTSIDE BODIES (IMPORTANT ISSUES ONLY)**

To receive **Reports** from Council Representatives **on any relevant matters of interest or concern** discussed at the meetings **which directly or indirectly affects this parish:**

- 7.1 **CAP Group**. – Councillor Ridley  
*Minutes of CAP Meeting held on 13 November 2007 attached.*
- 7.2 **Safety Council** – Councillor S G Foote.  
*NB Still awaiting contact from Newby & Scalby County Primary School regarding the IMPS program.*  
Minutes of meeting 16 January 2008 attached.
- 7.3 **Roads Liaison Committee** – Councillors R I Thompson and B F Watson
- 7.4 **Coastal Area Parish Forum** – Councillors S G Foote and B F Watson
- 7.5 **North Yorkshire & Cleveland Coastal Forum** – Councillor B F Watson
- 7.6 **Yorkshire Local Councils' Association** – Councillors S G Foote and B F Watson.
- 7.7 **Twinning Association** – Councillors C Ridley and R I Thompson
- 7.8 **York & North Yorkshire Playing Fields** – Councillors S G Foote & P C Snow
- 7.9 **Yorkshire Coast & Moors County Area Committee** – Councillor R I Thompson
- 7.10 **North York Moors National Park Authority** – Councillor R I Thompson in his capacity as a member of the Authority to provide feedback on matters of interest.

## **8 QUALITY STATUS**

*To remain on the agenda pending developments.*

## **9 TRAFFIC CALMING MEASURES – SCALBY ROAD**

- 9.1 Matter of a new traffic island as a safe means of crossing Scalby Road between Scalby Beck Road and Danes Dyke Road to be discussed with John Hannah of SBC.
- 9.2 In view of the work already started on the new Rugby Club ground to discuss the feasibility of the 30MPH speed limit on the A171 be extended towards Burniston to provide a safer approach speed to enhance the proposed traffic management layout at the entrance to the Club's car park.

## **10 NEWSLETTER**

- 10.1 To receive feedback from the Clerk on his negotiations with the Delivery manager of Top Trader regarding the non-delivery of the Newsletter.
- 10.2 To set a date for the issue of the next newsletter.

## **11 NOMINATIONS FOR CHAIRMAN AND MEETING DATES FOR 2008 TO 2009**

### **11.1 Nominations for Chairman of Council**

Nomination papers enclosed and completed and signed nominations to be returned to the clerk by the 29<sup>th</sup> February 2008 in order that information may be placed before Council at the March meeting.

### **11.2 Meeting Dates 2008 to 2009**

Schedule of meeting dates attached for approval and adoption based on the continuation of Council Meetings Only. Clerk to be instructed accordingly.

## **12 TWINNING – CIVIC RECEPTION**

- 12.1 To receive feedback from Councillor Foote on the Booking of the Church Rooms, Buffet, Scalby School Orchestra and Staxton Singers.
- 12.2 To set a budget for the cost of the reception.

## **13 NEW MODEL CHARTER AND NEW MODEL AGREEMENT**

To remain on the agenda pending further developments.

## COMMITTEE ISSUES

### 14 FINANCE & GENERAL PURPOSES ISSUES

#### FINANCE and AUDIT

#### 14.1 BUDGET REPORTING

To approve the Budget Reports to the end of December 2007 and January 2008, to be tabled at the meeting.

#### GENERAL PROCEDURES

#### 14.2 APPOINTMENT OF EXTERNAL AUDITOR

To receive a letter dated 28 January 2008 from the Audit Commission advising that they propose to appoint Mazars as the parish council's external auditor for a further 5 years.

### 15 ENVIRONMENTAL AND DEVELOPMENT ISSUES

#### DEVELOPMENT

#### 15.1 PLANNING APPLICATIONS – SCARBOROUGH BOROUGH COUNCIL

To consider the following planning applications:

|   |  |   |
|---|--|---|
| 1 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision                   | Display of 3 x wall mounted, internally illuminated, display units<br>83-85 Burniston Road, Newby (TESCO Express)<br>Miss Sophie Powderley-Primesight Advertising Ltd<br>07/00013/AA<br>Delegated |
| 2 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision<br><b>Comment</b> | Erection of a dormer window at rear<br>25 Hackness Drive, Newby<br>Mr & Mrs M Cook<br>07/02797/fl<br>Delegated<br><b>Previous decision 07/01322/fl attached.</b>                                  |
| 3 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision                   | Demolition of existing garage, one dwelling, one single garage<br>Land to the rear of 21 Hackness Road, Newby<br>Mrs D Gridley<br>07/02800/fl<br>Delegated  |
| 4 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision                   | Erection of conservatory to rear elevation<br>20 Westfield Avenue, Newby<br>Mr J Atkinson<br>07/02802/fl<br>Delegated   |

|   |  |   |
|---|--|---|
| 5 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision<br><b>Comment</b>                       | Resubmission of 07/00999/fl for the proposed loft conversion with dormer windows, new porch and pitched roof over existing flat roof<br>41 Hackness Drive, Newby<br>Mr D Holden<br>08/00010/fl<br>Delegated<br><b>Previous papers attached</b>  |
| 6 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision   | Replacement windows to rear and side elevations including roof lights/windows<br>431 Scalby Road, Newby<br>Yorkshire Coast Homes<br>08/00048/LB<br>Delegated  |
| 7 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision<br><b>Comment</b>                       | Resubmission of 07/02652/fl for proposed attic conversion and extension to create new dining kitchen, three bedrooms, bathroom and en-suite<br>18 Westfield Avenue, Newby<br>Mr P Stonehouse<br>08/00136/fl<br>Delegated<br><b>Previous papers attached</b>   |
| 8 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision   | Erection of conservatory<br>8 Hay Brow Close, Scalby<br>Mr M G Pocknall<br>07/02185/fl<br>Delegated   |
| 9 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision<br><b>Comment</b><br><br>Decision Taken | Erection of dormer window and balcony<br>Scalby Close Park, Burniston Road<br>Mr P Bayes<br>07/02796/fl<br>Delegated<br><b>Parish council comments made under delegated authority due to deadline date expiring prior to next meeting.</b><br>No objections. Not overlooking any other property and will tidy up the appearance of the property |

## **15.2 PLANNING APPLICATIONS – NORTH YORK MOORS NATIONAL PARK**

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|---|--|--|
| 1 | Proposal<br>Site<br>Applicant<br>Application No. | Application for certificate of lawfulness for use of farm building as an engineering workshop (use class B2)<br>Low Moor Farm, Harwood Dale Road<br>Mr D W Foster<br>NYM/2007/1044/CLE |
|---|--|--|

## **15.3 INTRODUCTION OF 1App AND CONSULTATION ON LOCAL VALIDATION REQUIREMENTS**

To receive a letter dated 28 January 2008 regarding the change to the web based on line planning application form. Validation document too large to copy en-mass and available to read in the clerks office or single copies produced on request.

**15.4 SCARBOROUGH BOROUGH COUNCIL – LDF – CONSULTATION ON EDUCATION PAYMENTS SUPPLEMENTARY PLANNING DOUCMENT (SPD) AND UPDATE**

To receive a letter dated 11 January 2008 from SBC and to comment on the proposed payments required towards the cost of new or improved educational facilities for new residential developments

**15.5 SCALBY VIADUCT**

To remain on the agenda pending developments.

**15.6 FLOODING ISSUES**

15.6.1 To receive feedback form the site meeting with officers of the Environment Agency held on 11<sup>th</sup> February 2008 regarding the removal of vegetation and de-silting of the sea cut.

15.6.2 To consider any other flood related issues.

**16 SPORTS & RECREATIONAL ISSUES**

**CARR LANE PLAYING FIELD**

**16.1 REDEVELOPMENT OF PAVILION**

16.1.1 To receive an update from representatives of the Cricket & Football Club on the progress to date.

16.1.2 To consider any other matters relating to the upkeep and management of the playing fields which the representatives of the clubs wish to raise.

**LINDEN ROAD PLAYGROUND**

**16.2 LINDEN ROAD PLAYGROUND**

16.2.1 To receive a report from the clerk on the progress to date with the new swing.

16.2.2 To consider any other matters relating to the upkeep of the playground.

**LINDEN ROAD OPEN SPACE**

**16.3 LINDEN ROAD OPEN SPACE**

To receive a letter dated 18 January 2008 from NYCC regarding the registration of the open space as a Village Green. Attached.

**ALLOTMENTS**

**16.4 ANNUAL RENTS, VACANT PLOTS & UPKEEP**

16.4.1 To receive a report from the clerk on the rent renewals and vacant plots.

- 16.4.2 To receive a report from the clerk regarding the formation of a "Friends of the Allotments Group" as recommended by Council and the outcome of their first meeting held on 28 January 2008. Copy of their minutes attached.

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| <b>GENERAL</b> |
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**16.5 PUBLIC LIABILITY INSURANCE COVER**

- 16.5.1 To receive an update from the clerk on the Insurers requirements in respect of the signs required to protect the parish council's interests and those of its insurers for Foulseyke Pond, Carr Lane Playing Field, Church Becks Green & Coomboots Quarry.
- 16.5.2 To receive an update on the inspection sheets for the required inspection rota. To be tabled at the meeting.

**16.6 HANGING BASKET SCHEME**

To receive a letter from SBC and to instruct the clerk on the required number of hanging baskets. Attached

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**Thursday 7<sup>th</sup> February 2008.**