

NOTICE

is hereby given of the

STATUTORY ANNUAL MEETING

of

NEWBY AND SCALBY PARISH COUNCIL

Under Schedule 12, Local Government Act 1972, Part II, Paragraph 7(1)

will be held in the

**COUNCIL OFFICES,
SCALBY ROAD,
SCALBY,**

on

WEDNESDAY, 14th MAY 2008

COMMENCING AT 6.45 P.M.

**Or immediately after the Annual Parish Meeting,
whichever is the later**

and

**ALL MEMBERS OF THE COUNCIL ARE HEREBY
SEVERALLY SUMMONED AND REQUIRED TO ATTEND TO
TRANSACT THE FOLLOWING BUSINESS: -**

PUBLIC SESSION

- (1) Members of the **Council are requested to be present** in order to answer any queries or give any information on matters raised by Parishioners.
- (2) Members of the public and press are invited to attend the meeting. They are reminded that they can raise any matters of interest relating to the Parish and Members of the Council will deal with these matters from 7 p.m. before the commencement of the Council meeting.

M McGuinn

Clerk To The Council

Council Offices, Scalby Road, Scalby, Scarborough YO13 ORA

Tele: 354018. Email: newby.scalbypc@btconnect.com

Thursday 8th May 2008

1 of 1

AGENDA

PROCEDURAL MATTER

Councillor D J Bastiman in his capacity as retiring Chairman to chair the meeting until the election of a new chairman.

1 ELECTION OF CHAIRMAN

A In accordance with Sections 15(1) & 15(2) & 34(2) Of the Local Government Act 1972 and in accordance with Standing Order 78(1) to receive any further nominations for Chairman of Council for the Year 2007 to 2008.

B In accordance with Sections 15(1) & 15(2) & 34(2) Of the Local Government Act 1972 and in accordance with Standing Order 78(1) to consider the nominations received prior to the meeting, details of which the clerk will read out, and to elect a Chairman of the Council for the Year 2008 to 2009.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

In accordance with Standing Orders to receive the elected Chairman's Declaration of Acceptance of Office and Observance of the Code of Conduct to be witnessed by the Clerk as the Proper Officer of the Council.

PROCEDURAL MATTER

The new Chairman to take the chair.

3 APOLOGIES FOR ABSENCE

To receive details of absences.

4 ELECTION OF VICE CHAIRMAN

A In accordance with Standing Order 78(1) to receive any further nominations for Vice Chairman of Council for the Year 2008 to 2009.

B In accordance with Standing Order 78(1) to consider the nominations received prior to the meeting, details of which the clerk will read out, and to elect a Vice Chairman of the Council for the Year 2008 to 2009.

5 DECLARATIONS OF INTEREST

To receive declarations of interest, if any, for the agenda items listed below.

6 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

To reaffirm existing appointments to outside bodies.

Details of current outside bodies and the parish representatives attached.

7 DATES OF MEETINGS

To reaffirm the schedule of meetings (attached) previously agreed and minuted under council minute 72/08.7 of the meeting held on 9th April 2007 or to instruct the clerk on any desired changes.

8 TO CONSIDER SUBSCRIPTIONS TO BE PAID ANNUALLY

To consider and if thought fit approve the list of known annual subscriptions. Attached.

9 INSPECTION OF DEEDS OR TRUST DOCUMENTS

All documents are available for inspection in the Clerk's office at any time prior to the meeting and will be available at the meeting. Schedule of the documents held to be tabled at the meeting.

PROCEDURAL MATTER

1 To suspend the meeting in accordance with Standing Order 23(s) to allow representative(s) of Scarborough Borough Council to provide feed back on previously raised road traffic or street scene issues and to receive details of any new issues requiring attention.

2 **NB To receive a letter dated 29th April 2008 from a parishioner which raises street scene issues. Attached.**

10 MINUTES

To approve and sign as a correct record the minutes of the Council Meeting held on 9TH April 2008. Attached.

11 MATTERS OF REPORT FROM THE MINUTES

To consider any matters of report only from the minutes not covered by an agenda item.

12 FINANCIAL MATTERS (Details to be tabled at the meeting).

12.1 To approve the **Schedule of Accounts to be Paid for May 2008, Schedule 2**

12.2 To receive the **Cash Book and Statement of Account for April 2008.**

12.3 To receive the **Internal Audit Reports for April 2008.**

13 CORRESPONDENCE (To be tabled at the meeting unless otherwise stated)

13.1 To receive a letter dated 25 March 2008 from NYCC regarding the 2008 Local Transport Plan Progress Report – Stakeholder Engagement and to instruct the clerk on the required response. Extension of deadline has been requested.

13.2 To receive a letter dated 10 April 2008 from Scarborough Borough Council providing an update on their recycling scheme. Attached.

13.3 To receive a letter dated 2 April 2008 from North Yorkshire County Council regarding the Children & Young People's Plan 2008 – 2011: Consultation and to instruct the clerk on the desired response. Attached. NB The deadline for reply has been extended.

13.4 To receive a letter dated 7 April 2008 from NALC. Attached.

13.5 To receive a letter dated 24 April 2008 from YRCC (Attached) regarding the Calor Village of the Year 2008 competition. NB Applies to population of fewer than 5,000.

14 REPORTS FROM OUTSIDE BODIES (IMPORTANT ISSUES ONLY)

To receive **Reports** from Council Representatives **on any relevant matters of interest or concern** discussed at the meetings **which directly or indirectly affects this parish:**

14.1 **CAP Group.** – Councillor Ridley

- 14.1.1 To receive a letter dated 18 April 2008 from NY Police regarding the Rural Safer Neighbourhoods Team. Attached.
- 14.2 Safety Council** – Councillor S G Foote.
- 14.3 Roads Liaison Committee** – Councillors R I Thompson and B F Watson
- 14.4 Coastal Area Parish Forum** – Councillors S G Foote and B F Watson
- 14.5 North Yorkshire & Cleveland Coastal Forum** – Councillor B F Watson
- 14.6 Yorkshire Local Councils' Association** – Councillors S G Foote and B F Watson.
- 14.7 Twinning Association** – Councillors C Ridley and R I Thompson
- 14.8 York & North Yorkshire Playing Fields** – Councillors S G Foote & P C Snow
- 14.9 Yorkshire Coast & Moors County Area Committee** – Councillor R I Thompson
- 14.10 North York Moors National Park Authority** – Councillor R I Thompson in his capacity as a member of the Authority to provide feedback on matters of interest.

15 QUALITY STATUS

To remain on the agenda pending developments.

16 NEWSLETTER

- 16.1 To receive feedback from the Clerk on his negotiations with the Delivery manager of Top Trader regarding the non-delivery of the Newsletter.
- 16.2 To receive a draft copy of the Newsletter and to approve its content prior to issue.

17 TWINNING – CIVIC RECEPTION

- 17.1 To receive feedback from Councillor Foote on the progress to date with the arrangements for the Buffet, Filey Men's Harmony Group and Acopella.
- 17.2 To receive an update from the Clerk on the arrangements for the drinks.

18 NEW MODEL CHARTER AND NEW MODEL AGREEMENT

- 18.1 To receive feedback from Councillor S G Foote, Councillor R I Thompson and the Clerk on the meeting held at the Town Hall on Thursday 1 May 2008.
- 18.2 Matter to remain on the agenda pending further developments.

FINANCE & GENERAL PURPOSES ISSUES
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19 ANNUAL REPORT & ACCOUNTS, ANNUAL RETURN TO EXTERNAL AUDITORS AND BUDGET REPORTING

- 19.1 To approve the Annual Report & Accounts for the financial year 1 April 2007 to 31 March 2008. Attached.
- 19.2 To approve the annual return to the External Auditors for the financial year 1 April 2007 to 31 March 2008. Attached.
- 19.3 To approve the Budget Report to the end of April 2008, to be tabled at the meeting.

20 INSURANCE RENEWAL

To receive a verbal report from the clerk on his negotiations to obtain alternative and comparative cover at a lower premium.

21 CUMBOOTS QUARRY AND ALLOTMENTS

To receive an update from the clerk on progress to date and where necessary to receive additional estimates (to be tabled at the meeting) for fencing.

ENVIRONMENTAL AND DEVELOPMENT ISSUES

22 PLANNING APPLICATIONS – SCARBOROUGH BOROUGH COUNCIL

To consider the following planning applications:

1	Proposal Site Applicant Application No. SBC Decision	Erection of extension over garage, erection of rear extension, internal alterations to attic & dormer window, recover roof 28 Hackness Road, Newby Mr R Wells 08/00553/fl By delegated authority
2	Proposal Site Applicant Application No. SBC Decision	Demolition of existing garage, construction of bedroom/shower room extension 15 Fieldstead Crescent, Newby Mrs Groom 08/00585/fl By Delegated Authority
3	Proposal Site Applicant Application No. SBC Decision	Rear dining room extension to replace existing conservatory 2 Hackness Gardens, Newby Mrs C Javregui 08/00617/fl By Delegated Authority
4	Proposal Site Applicant Application No. SBC Decision	Proposed domestic conservatory 85 Throxenby Lane, Newby Mr Pratt & Miss Brown 08/00632/fl By Delegated Authority

5	Proposal Site Applicant Application No. SBC Decision	The conversion and extension of existing derelict building with change of use to form a dwelling Newby Service Station, 413-415 Scalby Road, Newby Thompson Homes Ltd 08/00641/fl By Delegated Authority
6	Proposal Site Applicant Application No. SBC Decision	First floor extension over current flat-roofed annexe to form additional bedroom 31 Throxenby lane, Newby Mr & Mrs A Moran 08/00583/fl By Delegated Authority
7	Proposal Site Applicant Application No. SBC Decision	Erection of lean-to with pitched roof conservatory and utility room adjoining 4 Thornville Avenue, Newby David Oulton 08/00646/fl By Delegated Authority
8	Proposal Site Applicant Application No. SBC Decision	Two storey rear extension 1 Ivy Bank Court, Scalby Mr & Mrs Richardson 08/00681/fl By Delegated Authority
9	Proposal Site Applicant Application No. SBC Decision	Extension to form 'Wet Room' (bathroom shower) and W.C. for disabled person 46 Cross Lane, Newby Mr Coulson 0800670/fl By Delegated Authority

23 PLANNING APPLICATIONS – NORTH YORK MOORS NATIONAL PARK

None received at the time of issuing the agenda.

24 PLANNING APPLICATIONS – NORTH YORKSHIRE COUNTY COUNCIL

None received at the time of issuing the agenda.

25 SCALBY VIADUCT

To remain on the agenda pending developments.

26 FLOODING ISSUES

To consider any flood related issues.

27 PARKING ON GRASS VERGES & PAVEMENTS

To receive an update from the clerk on the sites recorded to date to be used to support a request that the Borough Council introduce an Area Wide Traffic Order banning parking on verges and pavements.

SPORTS & RECREATIONAL ISSUES

28 REDEVELOPMENT OF PAVILION & CENTENARY CELEBRATIONS

- 28.1 To receive an update from representatives of the Cricket & Football Club on the progress to date.
- 28.2 To consider any other matters relating to the upkeep and management of the playing fields which the representatives of the clubs wish to raise.

29 LINDEN ROAD PLAYGROUND

- 29.1 To receive a report from the clerk on the progress to date with the new swing.
- 29.2 To consider any other matters relating to the upkeep of the playground.

30 LINDEN ROAD OPEN SPACE

- 30.1 Matter of questionnaire results to be produced by Councillor A Backhouse regarding the introduction of benches and picnic tables and planting together with the possible siting of a teen shelter on the open space to remain on the agenda.
- 30.2 Matter of registration to remain on the agenda pending developments.

31 ALLOTMENTS - VACANT PLOTS & UPKEEP

- 31.1 To receive a report from the clerk on the vacant plots and upkeep of allotments.
- 31.1 To receive feedback from representatives of the Friends Group.

GENERAL ISSUES

32 PUBLIC LIABILITY INSURANCE COVER

To receive an update from the clerk on the signs required to protect the parish council's interests and those of its insurers for Fouslyke Pond, Carr Lane Playing Field, Church Becks Green & Coomboots Quarry.

33 FOOTWAY LIGHTING SPECIAL EXPENDITURE 2008/2009

To receive a letter dated 22 April 2008 from SBC (Attached) and to instruct the clerk on the required response.

34 NYCC – NEW GUIDANCE FOR USE OF HOUSEHOLD WASTE RECYCLING CENTRES

To receive a letter dated 21 April 2008. Attached.

35 BRITAIN IN BLOOM

To consider:

- 1 the planting of the borders around the council offices,
- 2 the provision of plant containers at the council offices in addition to the hanging baskets
- 3 the provision of plant containers for Scalby Village

36 NYMNP – BUSINESS PLAN REVIEW

To receive a letter dated 30 April 2008 and to instruct the clerk on the required reply.

M McGuinn (CILCA), Clerk to the Council,
Council Offices, Scalby Road, Scalby, Scarborough YO13 0RA. Telephone: 354018 and Email:
newby.scalbypc@btconnect.com
Thursday 8th May 2008.