

# **PLEASE NOTE NEW VENUE**

## **NOTICE**

is hereby given that an

### **ORDINARY MEETING**

of

### **NEWBY AND SCALBY PARISH COUNCIL**

Under Schedule 12, Local Government Act 1972, Part II, Paragraph 7(1)

will be held in the

#### **COMMITTEE ROOM**

**NEWBY AND SCALBY COMMUNITY HALL,**

**SCALBY ROAD,  
SCALBY,**

on

**WEDNESDAY, 9<sup>th</sup> DECEMBER 2009  
COMMENCING AT 7.15 P.M.**

and

**ALL MEMBERS OF THE COUNCIL ARE HEREBY  
SEVERALLY SUMMONED AND REQUIRED TO ATTEND TO  
TRANSACT THE FOLLOWING BUSINESS:-**

#### **PUBLIC SESSION AT 7.00PM**

- (1) Members of the Council are requested to be present in order to answer any queries or give any information on matters raised by Parishioners.
- (2) Members of the public and press are invited to attend the meeting. They are reminded that they can raise any matters of interest relating to the Parish and Members of the Council will deal with these matters from 7 p.m. before the commencement of the Council meeting.

**M McGuinn**

**Clerk and RFO to the Council**

Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,  
Scarborough YO13 ORA

Tele: 354018. Email: [newby.scalbypc@btconnect.com](mailto:newby.scalbypc@btconnect.com)

**Thursday 3<sup>rd</sup> December 2009**

# AGENDA

## 1 APOLOGIES FOR ABSENCE

To receive details of absences.

## 2 DECLARATIONS OF INTEREST

To receive declarations of interest, if any, for the agenda items listed below.

## PROCEDURAL MATTER

To suspend the meeting in accordance with Standing Order 23(s) to allow representative(s) of Scarborough Borough Council and the Police to provide feed back on previously raised issues and to receive details of any new issues requiring attention.

## 3 REPORTS FROM OUTSIDE BODIES (IMPORTANT ISSUES ONLY)

To receive reports from Council representatives on any relevant matters of interest or concern discussed at the meetings which directly or indirectly affects this parish:

3.1 **Allotments Friends Group** – Mr G Dale or other representative

3.2 **In Bloom Group** – Mr P Staveley or other representative

3.3 **Scalby Football Club** – Mr P Afford (Chairman)

3.4 **CAP Group.** – Councillor Ridley

3.5 **Safety Council** – Councillor S G Foote.

3.6 **Roads Liaison Committee** – Councillors R I Thompson and B F Watson

3.7 **Coastal Area Parish Forum** – Councillors S G Foote and B F Watson

3.8 **North Yorkshire & Cleveland Coastal Forum** – Councillor B F Watson

3.9 **Yorkshire Local Councils' Association** – Councillors S G Foote and B F Watson.

3.10 **Yorkshire Local Councils' Association Conference** - Councillors R I Thompson, S G Foote and A Tyson

3.11 **Twinning Association** – Councillors C Ridley and R I Thompson

3.12 **York & North Yorkshire Playing Fields** – Councillors S G Foote and P C Snow

3.13 **Yorkshire Coast & Moors County Area Committee** – Councillor R I Thompson

3.14 **North York Moors National Park Authority** – Councillor R I Thompson in his capacity as a member of the Authority to provide feedback on matters of interest.

## 4 MINUTES

To approve and sign as a correct record the minutes of the Council Meeting held on 11<sup>th</sup> November 2009. (**Attached**)

## 5 MATTERS OF REPORT FROM THE MINUTES

To consider any matters of report only from the minutes not covered by an agenda item.

## 6 CORRESPONDENCE (To be tabled at the meeting unless otherwise stated)

6.1 To consider a letter dated 25 November 09 from the Joint Secretary of Newby and Scalby in Bloom (**Attached**) requesting a contribution to floral displays and to instruct the clerk on the required response

6.2 To consider an email dated 23 November 09 from Jo Ireland of the SBC (**Email and Summary Document Attached – full copy available in the clerk's office**) requesting comments on the Draft Community Strategy and to instruct the clerk on the required response

6.3 To receive a letter dated 26 October 09 from the Chairman of Scalby Football Club (**Attached**) thanking the Council for funding towards the Junior Club

6.4 To receive a letter dated 16 November 09 from the Royal British Legion Poppy Appeal (**Attached**) thanking the Council for its donation

## **7 QUALITY STATUS**

To remain on the agenda pending developments.

## **8 SCALBY VIADUCT**

To remain on the agenda pending developments.

## **9 TWINNING MATTERS**

Further to minute 226/09 of the last meeting, to consider a quote received from the Borough Council for the siting of the Pornic sign (**Attached**) and to note that a planning application for the siting of the sign is being prepared

# **FINANCE & GENERAL PURPOSES ISSUES**

## **10 FINANCIAL MATTERS (To be tabled at the meeting unless otherwise stated)**

10.1 To approve the Schedule of Accounts to be paid for December 2009, Schedule 9.

10.2 To approve the Schedule of Accounts to be paid for December 2009 in respect of the Community Hall, Schedule 9.

10.3 To receive the Audit report for August, September and October 09 – Schedules 5,6 and 7

# **ENVIRONMENTAL AND DEVELOPMENT ISSUES**

## **11 PLANNING APPLICATIONS – SCARBOROUGH BOROUGH COUNCIL**

To consider the following planning applications:

1	Proposal Site Applicant Application No. SBC Decision	Proposed twp storey extension to side 8 The Crescent, Throxenby Lane, Newby Mr M Streets 09/02284/HS Delegated
2	Proposal Site Applicant Application No. SBC Decision	Replace the existing wooden, single glazed windows and door with uPVC double glazed 2 Haybrow Manor, 68 Hackness Road, Scalby Mr Andrew Sample 09/02219/HS Delegated
3	Proposal Site Applicant Application No. SBC Decision	Request for removal of condition 7 relating to planning permission 07/00668/FL (Retention of trees on boundary) 79 Cross Lane, Newby Mr Mark Dicconson 09/02333/FL Delegated
4	Proposal Site Applicant Application No. SBC Decision	A new single storey rear extension 318 Scalby Road, Newby Mr Mark Leppington 09/02335/HS Delegated

## **12 PLANNING APPLICATIONS – NORTH YORK MOORS NATIONAL PARK**

None received at the time of issuing the agenda

## **13 PLANNING APPLICATIONS – NORTH YORKSHIRE COUNTY COUNCIL**

None received at the time of issuing the agenda

## **14 PROPOSED PEDESTRIAN REFUGE**

To consider the installation of a pedestrian refuge near to the sea cut to allow safe crossing

**15 CAR PARK – NEWBY FARM ROAD**

To consider working with the SBC to re-instate the car park on Newby Farm Road to grass in order to discourage parking

**16 BUS SHELTERS – GREEN LANE AND HIRSTEAD ROAD**

To consider suggested improvements to be made

**17 CONSULTATION ON CORE STRATEGY AND HOUSING ALLOCATIONS DEVELOPMENT PLAN DOCUMENTS**

Further to minute 235/09 of the last meeting, to consider this matter further

**18 FLOODING ISSUES**

18.1 To receive any bi-monthly report received from the SBC regarding the beck to the rear of 340-344 Scalby Road

18.2 To consider any other flood related issues.

**CONFIDENTIAL ISSUES**

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of Agenda items 19 and 20.

**19 NEWBY AND SCALBY COMMUNITY HALL**

To receive a report from Councillors D J Bastiman and R Pickersgill on the progress to date.

**20 ANNUAL REVIEW OF CLERK AND RFO'S TERMS AND CONDITIONS OF EMPLOYMENT**

Further to Minute number 238/09 of the last meeting the Chairman, Vice-Chairman and Councillor B Miller to report on:

- (a) the terms agreed with the clerk and RFO at the meeting held on 18 Nov 09 following agreement of the job description and evaluation of the grade in accordance with the joint NALC/SLCC job evaluation criteria
- (b) the terms and conditions for the administration of the Council's affairs and management of the Community Hall following the retirement of the post holder at the end of March 2010. ***(Draft job advertisement, job description, person specification and application form attached)***

**M McGuinn** (CILA), Clerk and RFO to the Council,  
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Scarborough YO13 0RA. Telephone: (01723) 354018  
Email: newby.scalbypc@btconnect.com  
**Thursday 3<sup>rd</sup> December 2009**

**ADDENDUM TO AGENDA  
FOR MEETING WEDNESDAY 9<sup>th</sup> DECEMBER 2009**

**11 PLANNING APPLICATIONS – SCARBOROUGH BOROUGH COUNCIL**

To consider the following planning application:

5	Proposal Site Applicant Application No SBC Decision	Internal improvements and new conservatory (Planning and Listed building applications) 521 Scalby Road, Scalby Mr and Mrs Frith 09/02339/HS Delegated
6	Proposal Site Applicant Application No SBC Decision	Proposed 2 storey extension and log store 4 Hamilton Close, Scalby Mr and Mrs Jonathan and Anne Barker 09/02386/HS Delegated

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**Thursday 3<sup>rd</sup> December 2009**

**ADDENDUM 2 TO AGENDA  
FOR MEETING WEDNESDAY 9<sup>th</sup> DECEMBER 2009**

**11 PLANNING APPLICATIONS – SCARBOROUGH BOROUGH COUNCIL**

To consider the following planning application:

7	Proposal Site Applicant Application No SBC Decision	Existing stable conversion into a single dwelling, existing house converted and new building comprising five apartments 18 East Park Road, Scalby Ken Ferrie Builders (Scarborough) Ltd 09/02359/FL Delegated
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**Friday 4<sup>th</sup> December 2009**

**ADDENDUM 3 TO AGENDA  
FOR MEETING WEDNESDAY 9<sup>th</sup> DECEMBER 2009**

**11 PLANNING APPLICATIONS – SCARBOROUGH BOROUGH COUNCIL**

To consider the following planning application:

8	Proposal Site Applicant Application No SBC Decision	Erection of new sub station and meter housing building Cross Lane Hospital, Cross Lane, Newby Mr Paul Foxton 09/02365/FL Delegated
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**Monday 7th December 2009**

**ADDENDUM 4 TO AGENDA  
FOR MEETING WEDNESDAY 9<sup>th</sup> DECEMBER 2009**

**11 PLANNING APPLICATIONS – SCARBOROUGH BOROUGH COUNCIL**

To consider the following planning application:

9	Proposal Site Applicant Application No SBC Decision	Erection of wooden shed on paving base with apex roof covered in felt 3 Red Scar Lane, Scalby Mr G Hewitt 09/02007/HS Delegated
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**Wednesday 9th December 2009**