

# NOTICE

is hereby given of a

## ORDINARY MEETING

of

## NEWBY AND SCALBY PARISH COUNCIL

Under Schedule 12, Local Government Act 1972, Part II, Paragraph 7(1)

will be held in the

**COUNCIL OFFICES,  
SCALBY ROAD,  
SCALBY,**

on

**WEDNESDAY, 10<sup>th</sup> June 2009**

**COMMENCING AT 7.15 P.M.**

and

**ALL MEMBERS OF THE COUNCIL ARE HEREBY  
SEVERALLY SUMMONED AND REQUIRED TO ATTEND TO  
TRANSACTION THE FOLLOWING BUSINESS: -**

### **PUBLIC SESSION AT 7.00PM**

- (1) Members of the **Council are requested to be present** in order to answer any queries or give any information on matters raised by Parishioners.
- (2) Members of the public and press are invited to attend the meeting. They are reminded that they can raise any matters of interest relating to the Parish and Members of the Council will deal with these matters from 7 p.m. before the commencement of the Council meeting.

**M McGuinn**

**Clerk To The Council**

Council Offices, Scalby Road, Scalby, Scarborough YO13 ORA

Tele: 354018. Email: [newby.scalbypc@btconnect.com](mailto:newby.scalbypc@btconnect.com)

**Thursday 4<sup>th</sup> June 2009**

# AGENDA

## **1 APOLOGIES FOR ABSENCE**

To receive details of absences.

## **2 DECLARATIONS OF INTEREST**

To receive declarations of interest, if any, for the agenda items listed below.

## **PROCEDURAL MATTER**

To suspend the meeting in accordance with Standing Order 23(s) to allow representative(s) of Scarborough Borough Council to provide feed back on previously raised road traffic or street scene issues and to receive details of any new issues requiring attention.

## **3 REPORTS FROM OUTSIDE BODIES (IMPORTANT ISSUES ONLY)**

To receive Reports from Council Representatives on any relevant matters of interest or concern discussed at the meetings which directly or indirectly affects this parish:

- 3.1 Allotments Friends Group** – Mr G Dale or other representative to report on the lettings and any other relevant matter regarding the upkeep and management of the allotments
- 3.2 In Bloom Group** – Mr P Staveley or other representative
- 3.3 Scalby Football Club** – Mr P Afford (Chairman)
- 3.4 CAP Group.** – Councillor Ridley
- 3.5 Safety Council** – Councillor S G Foote.
- 3.6 Roads Liaison Committee** – Councillors R I Thompson and B F Watson
- 3.7 Coastal Area Parish Forum** – Councillors S G Foote and B F Watson
- 3.8 North Yorkshire & Cleveland Coastal Forum** – Councillor B F Watson
- 3.9 Yorkshire Local Councils' Association** – Councillors S G Foote and B F Watson.
- 3.10 Twinning Association** – Councillors C Ridley and R I Thompson
- 3.11 York & North Yorkshire Playing Fields** – Councillors S G Foote and P C Snow
- 3.12 Yorkshire Coast & Moors County Area Committee** – Councillor R I Thompson
- 3.13 North York Moors National Park Authority** – Councillor R I Thompson in his capacity as a member of the Authority to provide feedback on matters of interest.

## **4 MINUTES**

- 4.1** To approve and sign as a correct record the minutes of the Council Meeting held on 13<sup>th</sup> May 2009. Attached.
- 4.2** To approve and sign as a correct record the minutes of the Special Council Meeting held on 27<sup>th</sup> May 2009. Attached.

## **5 MATTERS OF REPORT FROM THE MINUTES**

To consider any matters of report only from the minutes not covered by an agenda item.

## **6 CORRESPONDENCE (To be tabled at the meeting unless otherwise stated)**

- 6.1 To consider a request from Scarborough Borough Council, on behalf of Yorkshire Air Ambulance, to site an additional textile recycling bin at the Community Hall car park and to instruct the clerk on the required response.
- 6.2 To consider a letter dated 21 May 2009 (attached) from the North Yorkshire and York NHS Primary Care Trust concerning the Danes Dyke Surgery 463a Scalby Road and to instruct the clerk on the required response.
- 6.3 To consider an email dated 22 May 2009 (attached) from the NYCC concerning street lighting changes and to instruct the clerk on the required response.

## **7 QUALITY STATUS**

To remain on the agenda pending developments.

## **8 SCALBY VIADUCT**

To remain on the agenda pending developments.

# **FINANCE & GENERAL PURPOSES ISSUES**

**Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of Agenda items 9.1 and 9.2**

## **9 ANNUAL RETURN TO EXTERNAL AUDITORS AND BUDGET REPORTING**

- 9.1 To consider a further report dated 3<sup>rd</sup> June 2009 by the Clerk and RFO on the hours, rates of pay and remit of the Internal Auditor (attached) as requested at the May meeting
- 9.2 Further to minute number 114/09.3 of the 13<sup>th</sup> May 2009 meeting relating to the Annual External Audit Report in Section 4 of the Annual Return which was deferred to deal with the comments raised by the Internal Auditor in conjunction with the previous report thereon by the Clerk and RFO (attached) and to instruct the Clerk on the required response to the External Auditors to meet the deadline of 30 June 2009.
- 9.3 To approve the Schedule of Accounts to be paid for June 2009, Schedule 3
- 9.4 To approve the Schedule of Accounts to be paid for June 2009 in respect of the Community Hall, Schedule 3
- 9.5 To receive the Cash Book and Statement of Account and the Audit Report for May 2009.
- 9.6 To approve the Budget Report to the end of May 2009, to be tabled at the meeting

# **ENVIRONMENTAL AND DEVELOPMENT ISSUES**

## **10 PLANNING APPLICATIONS – SCARBOROUGH BOROUGH COUNCIL**

To consider the following planning applications:

|   |  |  |
|---|--|--|
| 1 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision | Single storey extension to side and rear<br>22 Lady Edith's Crescent, Newby<br>Mr and Mrs J Hall<br>09/01026/HS<br>Delegated               |
| 2 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision | 2 storey side extension and lean to roof to front bay window<br>2 Kingston Grove, Newby<br>Mr and Mrs P Wadlow<br>09/01028/HS<br>Delegated |
| 3 | Proposal<br>Site<br>Applicant<br>Application No.<br>SBC Decision | Proposed extension to front porch<br>5 Kingston Grove, Newby<br>Mr Dennis Wood<br>09/00981/HS<br>Delegated                                 |

## **11 PLANNING APPLICATIONS – NORTH YORK MOORS NATIONAL PARK**

To consider the following planning application:

|   |  |  |
|---|--|--|
| 1 | Proposal<br>Site<br><br>Applicant<br>Application No. | Construction of a dwelling (Revised scheme to appeal approval<br>NYM/2007/1033/FL)<br>Land adjacent to Ryefield Cottage, Ryefield Drive, Hackness Road, Scalby<br>Mr and Mrs G Fearn<br>NYM/2009/0286/FL |
|---|--|--|

## **12 PLANNING APPLICATIONS – NORTH YORKSHIRE COUNTY COUNCIL**

None received at the time of issuing the agenda

## **13 FLOODING ISSUES**

To consider any flood related issues.

## **SPORTS & RECREATIONAL ISSUES**

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of Agenda items 15 and 16.

## **14 NEWBY AND SCALBY COMMUNITY HALL**

- 14.1 To consider the provision of a suitable sign for the Hall
- 14.2 To consider instructing Solicitors for the sale of the Caretaker's Cottage in order to protect the interests of the Trustees and Parish Councillors
- 14.3 To consider the painting of the exterior render of the hall. Colour charts to be available at the meeting
- 14.4 To consider the establishment of a Management Committee for the Hall.

**15 ANNUAL REVIEW OF CLERK'S TERMS AND CONDITIONS OF EMPLOYMENT**

Further to minute 125/09 of the meeting held on 13<sup>th</sup> May 2009, this matter to remain on the agenda pending determination

**M McGuinn** (CILCA), **Clerk to the Council**,  
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and Email: [newby.scalbypc@btconnect.com](mailto:newby.scalbypc@btconnect.com)  
**Thursday 4<sup>th</sup> June 2009**