

NOTICE

is hereby given that the

STATUTORY ANNUAL MEETING

of

NEWBY AND SCALBY PARISH COUNCIL

Under Schedule 12, Local Government Act 1972, Part II, Paragraph 7(1)

will be held in the

**COMMITTEE ROOM
NEWBY AND SCALBY COMMUNITY HALL,
SCALBY ROAD,
SCALBY,**

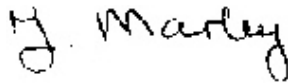
on

**WEDNESDAY, 9th MAY 2012
COMMENCING AT 7 P.M.**

or immediately after the Annual Parish Meeting
whichever is the later

and

**ALL MEMBERS OF THE COUNCIL ARE HEREBY SEVERALLY
SUMMONED AND REQUIRED TO ATTEND TO TRANSACT
THE FOLLOWING BUSINESS:-**



J Marley

Clerk and RFO to the Council

Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 ORA

Tel: (01723) 354018. Email: clerk@newbyandscalbypc.org.uk

Tuesday 1st May 2012

AGENDA

PROCEDURAL MATTER

Councillor T W Miller in his capacity as retiring Chairman to chair the meeting until the incoming Chairman has completed their Declaration of Acceptance of Office.

1 ELECTION OF CHAIRMAN

- 1.1 In accordance with Standing Order 12(B) to receive any further valid nominations for Chairman of Council for the Year 2012 to 2013.
- 1.2 To consider all valid nominations received, details of which the Clerk will read out, and to elect a Chairman of the Council for the Year 2012 to 2013.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

In accordance with Section 83(a) of the Local Government Act 1972 to receive the elected Chairman's properly executed Declaration of Acceptance of Office.

PROCEDURAL MATTER

The incoming Chairman to occupy the chair.

3 APOLOGIES FOR ABSENCE

To receive details of absences.

4 ELECTION OF VICE CHAIRMAN

- 4.1 In accordance with Standing Order 12(B) to receive any further nominations for Vice Chairman of Council for the Year 2011 to 2012.
- 4.2 To consider all nominations received, details of which the Clerk will read out, and to elect a Vice Chairman of the Council for the Year 2012 to 2013

5 DECLARATIONS OF INTEREST

To receive any declarations of interest in items on this agenda. **(FORM ENCLOSED)**

6 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

To agree appointments to outside bodies.

(Details of current outside bodies & parish representatives sent to members with agenda).

7 MINUTES

To approve and sign as a correct record, the minutes of the Council Meeting held on 11th April 2012. *(enclosed)*

PROCEDURAL MATTER

To suspend Standing Orders so as to allow Police report, Public Open Forum & County Councillor's report.

8 POLICE

To receive Police report *[to be tabled at meeting]* and give details of any new issues requiring attention.

9 PUBLIC OPEN FORUM

Matters which members of the public wish to raise.

10 COUNTY COUNCIL & SBC LIAISON

- 10.1 To receive County Councillor's report.
- 10.2 To receive SBC Liaison Officer's report.

PROCEDURAL MATTER

To resume Standing Orders.

11 MATTERS RAISED IN PUBLIC OPEN FORUM

To agree action as appropriate on matters raised in Public Open Forum.

12 COUNCILLOR'S REPORTS

- 12.1 To receive updates *[enclosed]* from Clerk on highway & footpath matters since last meeting.
- 12.2 To receive reports from Councillors of any highway & footpath matters requiring attention *[form at end of agenda pack]*.

13 REPORTS ON OUTSIDE BODIES & EVENTS ATTENDED

To receive reports from representatives:

- 13.1 **Allotment Friends Group** – FONSA representative
- 13.2 **In Bloom Group** – Mr P Staveley or other representative
- 13.3 **Scalby Football Club** –Mr Afford
- 13.4 **CAP Group**. – Councillor Mrs Kendall
- 13.5 **Roads Liaison Committee** – Next meeting September
- 13.6 **NYMNP Coastal Area Parish Forum** – next meeting 31st May
- 13.7 **North Yorkshire and Cleveland Coastal Forum** – Councillor B F Watson
- 13.8 **Yorkshire Local Councils' Association** – Councillors Mrs Kendall and T W Miller
- 13.5 **Twining Association** – Councillors Mrs Black and R I Thompson
- 13.6 **York and North Yorkshire Playing Fields** – Councillor Mrs Snow or Cllr. TW Miller
- 13.7 **Yorkshire Coast & Moors County Area Committee** – next meeting 4th July
- 13.8 **North York Moors National Park Authority** – Councillor R I Thompson in his capacity as a member of the Authority to provide feedback on matters of interest since last Council meeting
- 13.9 **CPRE** – Councillor T W Miller
- 13.10 **SBC Transport Forum** - Cllrs. E&W Black, Miller and Thompson

14 CORRESPONDENCE

- 14.1 To receive: letter of thanks from Boy's Brigade for Diamond Jubilee donation.
- 14.2 To receive letter of 30/3/12 from SBC [*circulated at April meeting*] regarding consultation on Futurist and Town Hall development Brief and agree action as appropriate.

FINANCE & GENERAL PURPOSES ISSUES

15 FINANCIAL MATTERS (To be tabled at the meeting unless otherwise indicated)

- 15.1 2011/12 accounts [*enclosed*] - to receive & authorise chairman to sign;
- 15.2 Internal Auditor's report [*enclosed*] - to receive & agree action as appropriate;
- 15.3 2011/12 Annual Return - to note Internal Auditor's unqualified report (Section 4); to confirm figures at Section 1 & authorise Chairman to sign; to complete governance statement [Section 2] and authorise Chairman to sign.
- 15.4 Appointment of Internal Auditor for 2012/13 - to consider re-appointing Mr R. Carey 7 agree action as appropriate;
- 15.5 Rental agreement for Council offices - to note the Hall Trustees are offering a 3 year rolling licence at a cost of £300/month (inclusive of cleaning & utilities) commencing on 1st June 2012 and to authorise the Chairman and Clerk to sign the agreement;
- 15.6 To approve the Schedule of Accounts to be paid for May 2012, Schedule 2.

ENVIRONMENTAL AND DEVELOPMENT ISSUES

- 16 TRAFFIC SPEED** - [*tabled by Cllr. Thompson*] - proposed that the 40mph speed limit on Coastal Road be extended to cover Field Lane junction (due to accidents which have happened there in past & imminent High Mill development);
- 17 PARISH HALL - CREATION OF JUBILEE BEDS** - [*deferred from April meeting*] to receive verbal report by R. Burnett / B Kendall and agree action as appropriate; minute 105/11.2 authorises initial spend of approx. £800

18 PLANNING APPLICATIONS:

To consider the following planning application:

| | | |
|---|--|---|
| 1 | Proposal Site Applicant Application No. SBC decision | Replace garage, erect 2 storey extension to side and rear 32 Cross Lane, Newby Mr Tonge 12/00695/HS Delegated |
| 2 | Proposal Site Applicant Application No. SBC decision | Erect 2 storey extension and single storey sun room to rear 5 Throxenby Grove, Newby Mr Poppleton 12/00712/HS Delegated |
| 3 | Proposal Site Applicant Application No. SBC decision | New CCTV camera & ATM downlighter, replace fascia and downlighter signs Barclays Bank, 452 Scalby Road, Newby Barclays Bank 12/00699/AA Delegated |
| 4 | Proposal Site Applicant Application No. SBC decision | Extensions to provide more living accommodation & enlarged rear window 4 Dovedale Avenue, Newby Mr Thompson 12/00654/HS Delegated |
| 5 | Proposal Site Applicant Application No. SBC decision | Change of use flat to beauty salon 92A Newlands Park Crescent, Newby Mrs Wharton 12/00858/FL Delegated |
| 6 | Proposal Site Applicant Application No. NYMNP decision | Amend NYM/2010/80880/FL to allow sedum roof on sun room Tall Trees, Suffield Hill Mr Kestin NYM/2012/0238/NM Delegated |
| 7 | Proposal Site Applicant Application No. SBC decision | Alterations & extension to include stairlift 86 Throxenby Lane, Newby Mr & Mrs Garside 12/00925/HS Delegated |
| 8 | Proposal Site Applicant Application No. SBC decision | Single storey conservatory to rear 4 Lancaster Way, Scalby Mr Collier 12/00641/HS Delegated |
| 9 | Proposal Site Applicant Application No. SBC decision | Erect single storey side extension 2 Cleveland Avenue, Newby Mr Hill 12/00875/HS Delegated |

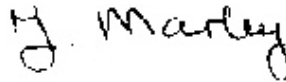
19 PLANNING DECISIONS AND WITHDRAWALS

To note the following:

| | | |
|---|---|--|
| 1 | Proposal Site Application No. Decision | Install dark green DSLAM cabinet Outside Yew court, High Street, Scalby 12/00233/TD Granted |
| 2 | Proposal Site Application No. Decision | Install dark green DSLAM cabinet Opposite 20 Station Road, Scalby 12/00463/TD Granted |
| 3 | Proposal Site Application No. Decision | Install dark green DSLAM cabinet Side of 39 High Street, Scalby 11/02584/TD Granted |
| 4 | Proposal Site Application No. Decision | Retain rooflights to east & west elevations Plot 2, Estate Yard, Scalby 12/00493/FL Granted |

20 CIRCULATION

To be tabled at meeting.



J Marley, Clerk and RFO to the Council,
Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 0RA. Tel: (01723) 354018
Email: clerk@newbyandscalbypc.org.uk
Tuesday 1st May 2012

NEWBY AND SCALBY PARISH COUNCIL

Repairs to Highways and Footpaths

| LOCATION | NATURE OF WORK REQUIRED |
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Councillor

Date