

NOTICE

is hereby given that the

STATUTORY ANNUAL MEETING

of

NEWBY AND SCALBY PARISH COUNCIL

Under Schedule 12, Local Government Act 1972, Part II, Paragraph 7(1)

will be held in the

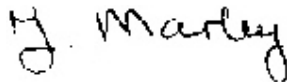
**COMMITTEE ROOM
NEWBY AND SCALBY COMMUNITY HALL,
SCALBY ROAD,
SCALBY,**

on

**WEDNESDAY, 8th MAY 2013
COMMENCING AT 7 P.M.**

**MEMBERS OF PUBLIC ARE
WELCOME TO ATTEND**

**ALL MEMBERS OF THE COUNCIL ARE HEREBY SEVERALLY
SUMMONED AND REQUIRED TO ATTEND IN ORDER TO
TRANSACTION THE FOLLOWING BUSINESS:-**



J Marley (CiLCA)

Clerk to the Council and RFO

Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 ORA

Tel: (01723) 354018. Email: clerk@newbyandscalbypc.org.uk

Tuesday 30 April 2013

AGENDA

PROCEDURAL MATTER

Councillor T W Miller in his capacity as retiring Chairman to chair the meeting until the incoming Chairman has completed their Declaration of Acceptance of Office.

1 ELECTION OF CHAIRMAN

- 1.1 In accordance with Standing Order 12(A) to receive any further valid nominations for Chairman of Council for the Year 2013 to 2014.
- 1.2 To consider all valid nominations received, details of which the Clerk will read out, and to elect a Chairman of the Council for the Year 2013 to 2014.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

In accordance with Section 83(a) of the Local Government Act 1972 to receive the elected Chairman's properly executed Declaration of Acceptance of Office.

PROCEDURAL MATTER - The incoming Chairman to occupy the chair.

3 APOLOGIES FOR ABSENCE

To receive & approve apologies for absence.

4 ELECTION OF VICE CHAIRMAN

- 4.1 In accordance with Standing Order 12(E) to receive any further nominations for Vice Chairman of Council for the Year 2013 to 2014.
- 4.2 To consider all nominations received, details of which the Clerk will read out, and to elect a Vice Chairman of the Council for the Year 2013 to 2014

5 DECLARATIONS OF INTEREST

To receive any declarations of interest in items on this agenda. **(FORM ENCLOSED)**

6 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

To agree appointments to outside bodies. *[Member's expressions of interests enclosed]*

7 MINUTES

To approve and sign as a correct record, the minutes of the Council Meeting held on 10th April 2013. *(enclosed)*

PROCEDURAL MATTER

To suspend Standing Orders so as to allow the Public Open Forum.

8 PUBLIC OPEN FORUM

Matters which members of the public wish to raise.

PROCEDURAL MATTER - To resume Standing Orders.

9 MATTERS RAISED IN PUBLIC OPEN FORUM

To agree action as appropriate on matters raised in Public Open Forum.

10 POLICE

To receive Police report *[to be tabled at meeting]* and give details of any new issues requiring attention.

11 EXTERNAL REPORTS

To receive reports from the following:

- 11.1 **County Council** - County Cllr. Backhouse and/or Mrs Swiers.
- 11.2 **SBC** - Liaison Officer Mr R Kaye
- 11.3 **FONSA** - committee member
- 11.4 **In Bloom Group** - Mr Staveley
- 11.5 **Scalby Football Club** –Mr Afford

12 COUNCILLOR'S REPORTS & UPDATES

- 12.1 To receive update *[enclosed]* from Clerk on highway & footpath or general matters since last meeting.
- 12.2 To receive reports from Councillors of any highway & footpath or general matters requiring attention *[form at end of agenda pack]*.

13 CORRESPONDENCE

- 13.1 From NYCC dated 12/3/13 *[enclosed]* regarding vacancies for co-opted members on Coast & Moors Area Committee - to receive and 1] agree nominations (if any) by this council and 2] authorise Clerk & Chairman or Vice Chairman to collate councillors votes on the ballot paper due to be sent out on 25/7/13 & submit the vote of the majority as this council's choice.
- 13.2 From CAP (North) group regarding parking on Coldyhill Lane & extension of H Bars *[enclosed]* - to receive & agree action as appropriate.
- 13.3 From YLCA dated 24/4/13 *[enclosed]* to choose no more than 2 councillors to attend a meeting at Sleights 14/5/13 7pm to discuss use of proposed 30 minute parish speaking slot at NYMNP planning committee meeting for potash planning application - to receive & agree action as appropriate. (NB Clerk advises that councillors chosen should NOT have connections to the NYMNP or interests in the potash application, eg landowners or shareholders).

FINANCE & GENERAL PURPOSES ISSUES

14 FINANCIAL MATTERS (To be tabled at the meeting unless otherwise indicated)

- 14.1 To approve the Schedule of Accounts to be paid for May 2013, Schedule 2.
- 14.2 2012/13 accounts *[enclosed]* - to receive & authorise chairman to sign;
- 14.3 Internal Auditor's report *[enclosed]* - to receive & agree action as appropriate;
- 14.4 2012/13 Annual Return *[enclosed]* - to confirm figures at Section 1 & authorise Chairman to sign; to note Internal Auditor's unqualified report (Section 4); to confirm governance statement (Section 2) & authorise Chairman to sign.
- 14.5 Appointment of Internal Auditor for 2013/14 - to consider re-appointing Mr R. Carey & agree action as appropriate;
- 14.6 Management of Council's funds - to receive Responsible Financial Officer's report *[enclosed]* and agree action as appropriate.
- 14.7 Twinning visit to Pornic (6-11 June) - to receive invitation from SANTA Chairman *[enclosed]* and agree action and expenditure *[precis of historical information attached as a guide to expenditure incurred on previous visits]*.

15 GENERAL PURPOSE & REGULATORY MATTERS

- 15.1 ID badges *(from April meeting)* - to consider if they are necessary & agree action as appropriate.

ENVIRONMENTAL AND DEVELOPMENT ISSUES

16 PLANNING APPLICATIONS & APPEALS NOTIFIED:

To consider the following:-

1	Proposal Site Applicant Application No. SBC decision	Garage & store Church Beck Stables, 2 Hay Lane, Scalby Mr D Thornton 13/00493/HS Delegated
2	Proposal Site Applicant Application No. SBC decision	Extension to front to provide wc/cloakroom & pitched roofs over front extension & garage 15 Scalby Beck Road, Scalby Mr & Mrs Graham 13/00537/HS Delegated

3	Proposal Site Applicant Application No. Decision	Erect conservatory extension to house lap pool, shower enclosure & greenhouse 521 Scalby Road, Scalby Mr & Mrs Frith 13/00832/HS Delegated
4	Proposal Site Applicant Application No. Decision	Erect conservatory extension to house lap pool, shower enclosure & greenhouse 521 Scalby Road, Scalby Mr & Mrs Frith 13/00863/LB Delegated

17 PLANNING DECISIONS AND WITHDRAWALS

To note the following:

1	Proposal Site Application No. Decision	Garage extension & new window to rear of house 6 Beech Drive, Scalby 12/02515/HS Granted
2	Proposal Site Application No. Decision	Erection of extension over garage, rear extension and internal alterations to attic and dormer window, and re-cover roof 28 Hackness Road, Newby 13/00413/HS Granted
3	Proposal Site Application No. Decision	Installation of 12.5 metre monopole 7 2 no. equipment cabinets Grass verge on Burniston Rd, Newby 13/00538/TD Granted
4	Proposal Site Application No. Decision	Erect garage to front Oak Tree Lodge 24A High Mill Drive Newby 13/00678/HS Granted

OTHER MATTERS

18 REPORTS ON OUTSIDE BODIES & EVENTS ATTENDED

To receive reports from representatives:

- 18.1 **CPRE** – meeting 8/4/13 (Cllr. Mrs Kendall)
- 18.2 **CAP Group**. – meeting 23/4/13 (Cllr. Mrs Kendall)
- 18.3 **Twinning Association** – (Cllrs. W Black and R I Thompson)
- 18.4 **North York Moors National Park Authority** – Cllr. R I Thompson (in his capacity as a member of the Authority) to provide feedback on matters of interest.

19 CIRCULATION

To be tabled at meeting.

J. Marley

J Marley, Clerk to the Council and RFO,
Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 0RA. Tel: (01723) 354018
Email: clerk@newbyandscalbypc.org.uk
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