

NOTICE

is hereby given that an

ORDINARY MEETING

of

NEWBY AND SCALBY PARISH COUNCIL

Under Schedule 12, Local Government Act 1972, Part II, Paragraph 7(1)

will be held in the

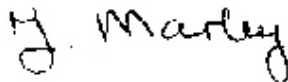
**COMMITTEE ROOM
NEWBY AND SCALBY COMMUNITY HALL,
SCALBY ROAD,
SCALBY,**

on

**WEDNESDAY, 11th DECEMBER 2013
COMMENCING AT 7 P.M.**

**MEMBERS OF PUBLIC ARE
WELCOME TO ATTEND**

**ALL MEMBERS OF THE COUNCIL ARE HEREBY SEVERALLY
SUMMONED AND REQUIRED TO ATTEND IN ORDER TO
TRANSACTION THE FOLLOWING BUSINESS:-**



J Marley (CiLCA)
Clerk to the Council and RFO
Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 ORA

Tel: (01723) 354018. Email: clerk@newbyandscalbypc.org.uk

Wednesday 4th December 2013

NOTE: there must be no audio or video recording or photographing of this meeting without the prior approval of the Council

AGENDA

1 APOLOGIES FOR ABSENCE

To receive & approve apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any declarations of interest in items on this agenda *(form enclosed)*

3 MINUTES

To approve and sign as a correct record, the minutes of the Council Meeting held on 13th November 2013. *(enclosed)*

PROCEDURAL MATTER

To suspend Standing Orders so as to allow the Public Open Forum.

4 PUBLIC OPEN FORUM

Matters which members of the public wish to raise.

PROCEDURAL MATTER

To resume Standing Orders.

5 MATTERS RAISED IN PUBLIC OPEN FORUM

To agree action as appropriate on matters raised in Public Open Forum.

6 POLICE

To receive Police report *[to be tabled at meeting]* and give details of any new issues requiring attention.

7 EXTERNAL REPORTS

To receive reports from the following:

7.1 **County Council** - County Cllrs. Backhouse and/or Bastiman.

7.2 **Borough Council** - any ward councillor for Newby or Scalby

7.3 **FONSA** - committee member

7.4 **In Bloom Group** - Mr Staveley

8 COUNCILLOR'S REPORTS & UPDATES

8.1 To receive update *[enclosed]* from Clerk on highway & footpath or general matters since last meeting.

8.2 To receive reports from Councillors of any highway & footpath or general matters requiring attention *[form at end of agenda pack]*.

9 CORRESPONDENCE

9.1 Correspondence received after preparation of the agenda which the Chairman of the meeting deems it necessary to consider as a matter of urgency *[to be tabled at meeting]*.

FINANCE & GENERAL PURPOSES ISSUES

10 FINANCIAL MATTERS *(To be tabled at the meeting unless otherwise indicated)*

10.1 To approve the Schedule of Accounts to be paid for December 2013, Schedule 9.

10.2 Funding 2014/15 - to receive Clerk's report *[enclosed]* & agree recommendation to set a precept of £37,912 and accept the LSCT grant of £3,340.

10.3 Christmas lights on St. Laurence's Schoolroom - to receive Clerk's verbal report on need to agree suggested apportionment of costs (maintenance to Parish Council, running costs to St. Laurence's) & agree action as appropriate.

11 GENERAL PURPOSE & REGULATORY MATTERS

- 11.1 Document Retention Protection Policy - with immediate effect, to add to the bottom of the document as a new paragraph “ While not a document in the strict sense, for management purposes recordings of meetings are only retained until the minutes of that meeting have been approved.”
- 11.2 Electronic Devices Policy [*DRAFT enclosed*] - to receive, note and agree action as appropriate.
- 11.3 To note that since the November council meeting, 4 new freedom of information requests and a personal request to the Clerk for information have been received. All have been or are being dealt with. Each required discussions with the chairman and taking advice from the appropriate organisations as well as checking legislation and taking the necessary steps to deal with the requests, thereby using at least 9 hours of Clerk’s time.

ENVIRONMENTAL AND DEVELOPMENT ISSUES

12 PLANNING APPLICATIONS & APPEALS NOTIFIED:

To consider the following:-

1	Proposal Site Applicant Application No. SBC decision	Application for approval of reserved matters consent relating to outline permission 09/00717/OL for post-phase 1 phases of mixed-use development, comprising 293 dwellings, 24 live/work units, 3,350 sqm employment floorspace, 265 sqm community floorspace, landscaping and associated infrastructure Land At High Mill Farm Station Road Scalby Provincial Land Developments Ltd 13/02272/RM Not known
2	Proposal Site Applicant Application No. SBC decision	Change of use of existing community building (D1) to business start-up centre (B1) Temperance Hall North Street Scalby Scalby Village Trust 13/02490/FL Delegated

13 PLANNING DECISIONS AND WITHDRAWALS

To note the following:

1	Proposal Site Application No. SBC decision	Proposed single storey extension to the rear of property comprising 6 No en-suite bedrooms Rambla Nursing Home Ltd, 374 Scalby Road, Newby 13/00362/FL Refused
2	Proposal Site Application No. SBC Decision	Variation of condition 10 of application 4/18/537G/PA to allow deliveries and collections between 07.00 and 19.00 hours on Christmas Eve only. Proudfoot Supermarket, 401 Scalby Road, Newby 13/01837/FL Granted

14 PLANNING MATTERS RECEIVED AFTER 3/12/13 - To agree comments/action as appropriate.

OTHER MATTERS

15 REPORTS ON OUTSIDE BODIES & EVENTS ATTENDED

To receive reports from representatives:

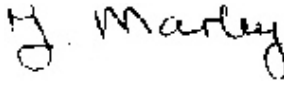
- 15.1 **Twinning Association** – last meeting 26/11/13 (Cllrs. Mrs C. Snow and R I Thompson)
- 15.2 **North York Moors National Park Authority** – Cllr. R I Thompson (in his capacity as a member of the Authority) to provide feedback on matters of interest.

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15.3 **CPRE** – next meeting 12/12/13 (Cllr. Mrs Kendall)

16 CIRCULATION

To be tabled at meeting.

A handwritten signature in black ink, appearing to read 'J. Marley', is centered on the page.

J Marley, Clerk to the Council and RFO,
Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 0RA. Tel: (01723) 354018
Email: clerk@newbyandscalbypc.org.uk
Wednesday 4th December 2013