

NOTICE

is hereby given that an

ORDINARY MEETING

of

NEWBY AND SCALBY PARISH COUNCIL

Under Schedule 12, Local Government Act 1972, Part II, Paragraph 7(1)

will be held in the

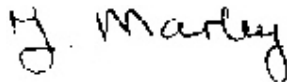
**COMMITTEE ROOM
NEWBY AND SCALBY COMMUNITY HALL,
SCALBY ROAD,
SCALBY,**

on

**WEDNESDAY, 13th NOVEMBER 2013
COMMENCING AT 7 P.M.**

**MEMBERS OF PUBLIC ARE
WELCOME TO ATTEND**

**ALL MEMBERS OF THE COUNCIL ARE HEREBY SEVERALLY
SUMMONED AND REQUIRED TO ATTEND IN ORDER TO
TRANSACTION THE FOLLOWING BUSINESS:-**



J Marley (CiLCA)

Clerk to the Council and RFO

Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 ORA

Tel: (01723) 354018. Email: clerk@newbyandscalbypc.org.uk

Wednesday 6 November 2013

AGENDA

1 APOLOGIES FOR ABSENCE

To receive & approve apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any declarations of interest in items on this agenda (*form enclosed*)

3 MINUTES

To approve and sign as a correct record, the minutes of the Council Meeting held on 9th October 2013. (*enclosed*)

PROCEDURAL MATTER

To suspend Standing Orders so as to allow the Public Open Forum.

4 PUBLIC OPEN FORUM

Matters which members of the public wish to raise.

PROCEDURAL MATTER

To resume Standing Orders.

5 MATTERS RAISED IN PUBLIC OPEN FORUM

To agree action as appropriate on matters raised in Public Open Forum.

6 POLICE

To receive Police report [*enclosed*] and give details of any new issues requiring attention.

7 EXTERNAL REPORTS

To receive reports from the following:

- 7.1 **County Council** - County Cllrs. Backhouse and/or Bastiman.
- 7.2 **Borough Council** - any ward councillor for Newby or Scalby
- 7.3 **FONSA** - committee member
- 7.4 **In Bloom Group** - Mr Staveley

8 COUNCILLOR'S REPORTS & UPDATES

- 8.1 To receive update [*enclosed*] from Clerk on highway & footpath or general matters since last meeting.
- 8.2 To receive reports from Councillors of any highway & footpath or general matters requiring attention [*form at end of agenda pack*].

9 CORRESPONDENCE

- 9.1 NYCC consulting on ways to make savings at Household Waste Recycling Centres [*questionnaire enclosed*]. Please can councillors bring completed questionnaires to meeting so responses can be collated by Clerk and submitted as Council's response.
- 9.2 To note the Scalby Conservation Area Character Appraisal and Management Proposals is currently being reviewed and agree any significant changes required or other matter in need of amending. [*Current document online (too big to print), go to www.scarborough.gov.uk, go to the A to Z, and click on Conservation Area Appraisals*]
- 9.3 Correspondence received after preparation of the agenda which the Chairman of the meeting deems it necessary to consider as a matter of urgency.

FINANCE & GENERAL PURPOSES ISSUES

10 FINANCIAL MATTERS (*To be tabled at the meeting unless otherwise indicated*)

- 10.1 To receive and note the Internal auditor's unqualified quarterly report [*enclosed*].
- 10.2 To approve the Schedule of Accounts to be paid for November 2013, Schedule 8.
- 10.3 Model Agreement 2014/15 - to agree to accept SBC's offer of £4,812-37
- 10.4 Community Asset Transfer of seats within parish - to note that despite numerous requests this

continues to remain at a standstill pending receipt of a legal agreement from Scarborough Borough Council and to agree if Clerk is to submit a Formal Complaint to SBC.

- 10.5 Community Asset Transfer of Millennium Field - to note that due to the large number of items on the agenda for the CAT Panel scheduled for the 12th November 2013, SBC intend to re-convene the panel in the next couple of weeks to consider the new applications received, including the Millennium Field.

11 GENERAL PURPOSE & REGULATORY MATTERS

- 11.1 *[Deferred from October meeting]* To consider permanently varying the first sentence of Standing Order 64 to read "Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means by anyone other than the Parish Council is not permitted without the Council's prior consent."
- 11.2 To consider if Council should have a policy for the use of electronic devices at meetings & agree action as appropriate.
- 11.3 To agree to update/amend Council's Model Publication Scheme *[draft enclosed, struckthrough text to be deleted, text in red to be inserted]* with immediate effect.
- 11.4 To note that since the October council meeting, a freedom of information request and a complaint have been received. Both have been dealt with. Each required discussions with the chairman and taking advice from the appropriate organisations as well as checking legislation and taking the necessary steps to deal with the requests, thereby using at least 9hours of Clerk's time.

ENVIRONMENTAL AND DEVELOPMENT ISSUES

12 PLANNING APPLICATIONS & APPEALS NOTIFIED:

To consider the following:-

1	Proposal Site Applicant Application No. SBC decision	Application for approval of reserved matters consent relating to outline permission 09/00717/OL for post-phase 1 phases of mixed-use development, comprising 293 dwellings, 24 live/work units, 3,350 sqm employment floorspace, 265 sqm community floorspace, landscaping and associated infrastructure Land At High Mill Farm Station Road Scalby Provincial Land Developments Ltd 13/02272/RM Not known
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13 PLANNING DECISIONS AND WITHDRAWALS

To note the following:

1	Proposal Site Application No. Decision	Erect agricultural worker's dwelling lansfield Farm, Burniston Road, Newby, YO13 0DA 13/01675/FL Withdrawn
2	Proposal Site Application No. Decision	Erect two storey extension to side 3 Fairway, newby 13/01746/HS Granted
3	Proposal Site Application No. Decision	Replace existing timber framed porch windows with uPVC 1 Hackness Manor, Ground Floor Flat, Hackness Rd, Scalby 13/01829/HS Granted

4	Proposal Site Application No. Decision	Replacement double garage 10 Lady Edith's Avenue, Newby 13/01845/HS Granted
5	Proposal Site Application No. Decision	Single storey side extension to form garden room 24 Westfield Avenue, Newby 13/01923//HS Granted

OTHER MATTERS

14 REPORTS ON OUTSIDE BODIES & EVENTS ATTENDED

To receive reports from representatives:

- 14.1 **CAP Group**. – last meeting 22/10/13 (Cllr. Gething)
- 14.2 **Roads Liaison Committee** – last meeting 20/9/13 (Cllrs Thompson and Watson)
- 14.3 **NYMNP Coastal Area Parish Forum** – no report, next meeting 26/2/13 (Cllrs. R I Thompson and B F Watson)
- 14.4 **North Yorkshire and Cleveland Coastal Forum** – no report, next meeting Sept. 2014 (Cllr Watson).
- 14.5 **Yorkshire Local Councils' Association** – last meeting 14/10/13 (Cllr. Mrs Kendall)
- 14.6 **Twinning Association** – no report, next meeting 26/11/13 (Cllrs. Mrs C. Snow and R I Thompson)
- 14.7 **Yorkshire Coast & Moors County Area Committee** – no report, next meeting 30/1/13 (Cllr Thompson)
- 14.8 **North York Moors National Park Authority** – Cllr. R I Thompson (in his capacity as a member of the Authority) to provide feedback on matters of interest.
- 14.9 **CPRE** – last meeting 18/10/13 (Cllr. Mrs Kendall)

15 CIRCULATION

To be tabled at meeting.

16 CONFIDENTIAL ITEMS

- 16.1 Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted in relation to a legal matter, the public and the press leave the meeting during consideration of the next agenda item.
- 16.2 Confidential Item relating to a legal matter.

J. Marley

J Marley, Clerk to the Council and RFO,
Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 0RA. Tel: (01723) 354018
Email: clerk@newbyandscalbypc.org.uk
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