

NOTICE

is hereby given that the

STATUTORY ANNUAL MEETING

of

NEWBY AND SCALBY PARISH COUNCIL

will be held in the

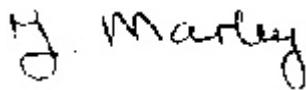
**RICKINSON HALL
St. LAURENCE'S CHURCH ROOMS,
CHURCH BECKS,
SCALBY, on**

**WEDNESDAY, 13th MAY 2015
COMMENCING AT 7 pm**

**or on completion of the Parish Assembly
if that is later**

**MEMBERS OF PUBLIC ARE
WELCOME TO ATTEND**

**ALL MEMBERS OF THE COUNCIL ARE HEREBY SEVERALLY
SUMMONED AND REQUIRED TO ATTEND IN ORDER TO
TRANSACT THE FOLLOWING BUSINESS:-**



J Marley (CiLCA)
Clerk to the Council and RFO
Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 ORA
Tel: (01723) 354018. Email: clerk@newbyandscalbypc.org.uk

Wednesday 6th May 2015

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AGENDA

NOTE: All Councillors MUST have signed their Declaration of Acceptance Of Office BEFORE taking part in this council meeting.

PROCEDURAL MATTER

Councillor Towse in his capacity as retiring Chairman to chair the meeting until the incoming Chairman has completed their Declaration of Acceptance of Office.

1 ELECTION OF CHAIRMAN

- 1.1 In accordance with Standing Order 12(A) to receive nominations for Chairman of Council for the Year 2015 to 2016.
- 1.2 To consider all valid nominations received and to elect a Chairman of the Council for the Year 2015 to 2016.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

In accordance with Section 83(a) of the Local Government Act 1972 to receive the elected Chairman's properly executed Declaration of Acceptance of Office.

PROCEDURAL MATTER - The incoming Chairman to occupy the chair.

3 APOLOGIES FOR ABSENCE To receive & approve.

4 ELECTION OF VICE CHAIRMAN

- 4.1 In accordance with Standing Order 12(E) to receive nominations for Vice Chairman of Council for the Year 2015 to 2016.
- 4.2 To consider all nominations received and to elect a Vice Chairman of the Council for the Year 2015 to 2016

5 DECLARATIONS OF INTEREST

To receive any declarations of interest in items on this agenda. *(form enclosed)*

6 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

To agree appointments to outside bodies. *[List of expressions of interest as at 5th May enclosed]*

7 MINUTES

To approve and sign as a correct record, the minutes of the Council Meeting held on 8th April 2015. *(enclosed)*

PROCEDURAL MATTER

To suspend Standing Orders so as to allow the Public Open Forum.

8 PUBLIC OPEN FORUM

Matters which members of the public wish to raise.

PROCEDURAL MATTER - To resume Standing Orders.

9 MATTERS RAISED IN PUBLIC OPEN FORUM

To agree action as appropriate on matters raised in Public Open Forum.

10 POLICE

To receive Police report *[enclosed]* and give details of any new issues requiring attention.

11 EXTERNAL REPORTS

The following to give reports or answer questions:

- 11.1 **County Council** - County Cllrs. Backhouse and/or Bastiman.
- 11.2 **Borough Council** - any ward councillor for Newby or Scalby
- 11.3 **FONSA** - committee member
- 11.4 **In Bloom Group** - Mr Staveley

12 COUNCILLOR'S REPORTS & UPDATES

- 12.1 Display of twinning gifts in Community Hall *[Minute 39/15.1 refers]*. To note the Trustees have declined the request.

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- 12.2 Southbound vehicle activated speed sign outside Community Hall [*Minute 63/15.1 refers*] - to receive verbal update by clerk and agree action as appropriate.
- 12.3 To receive update [*enclosed*] from Clerk on highway & footpath or general matters since last meeting.
- 12.4 To receive reports from Councillors of any highway & footpath or general matters requiring attention [*form enclosed*].

13 VACANCIES FOR COUNCILLORS

- 13.1 To note that following the uncontested election on 7th May, there are two ordinary vacancies to be filled by 26th June and to agree action as appropriate.

14 CORRESPONDENCE

- 14.1 Appointment of Parish Member to NYMNP - to receive requests for nomination & agree action as appropriate.

FINANCE & GENERAL PURPOSES ISSUES

15 F&GP MATTERS (To be tabled at the meeting unless otherwise indicated)

- 15.1 To approve the Schedule of Accounts to be paid for May 2015, Schedule 2.
- 15.2 2014/15 accounts [*enclosed*] - to receive & authorise chairman to sign;
- 15.3 Internal Auditor’s report [*enclosed*] - to receive & note;
- 15.4 2014/15 Annual Return [*enclosed*] - to confirm figures at Section 1 & authorise Chairman to sign; to note Internal Auditor’s unqualified report (Section 4); to confirm governance statement (Section 2) & authorise Chairman to sign.
- 15.5 Appointment of Internal Auditor for 2015/16 - to consider re-appointing Mr R. Carey & agree action as appropriate;
- 15.6 To note the JJ Burchell Bequest funds have now been reinvested in 8% Treasury Stock 2021.
- 15.7 To agree if anyone is to represent the Parish Council at this year’s visit to Pornic on 18th to 23rd June and if so what contribution Council will make towards the cost.
- 15.8 Christmas lights (Church Rooms & Stony Lane corner) - to consider replacing the existing lights at either or both of these locations and agree action as appropriate.
- 15.9 Land to rear of Danes Dyke (currently used by the public as open space) - to consider submitting to SBC an expression of interest for Community Asset Transfer and agree action as appropriate.
- 15.10 As Cllr. W. Black is no longer a member of this council, to agree who is to replace him as a signatory on some of the Council’s investment bonds.
- 15.11 Equality & Diversity policy [*enclosed*] - to receive & adopt.

ENVIRONMENTAL AND DEVELOPMENT ISSUES

16 PLANNING APPLICATIONS & APPEALS NOTIFIED:

To consider the following:-

1	Proposal Site Applicant Application No. SBC decision	First floor extension to form en suite bedroom and ground floor extension to form Orangery Croft House, Church Becks, Scalby Mr & Mrs J Goodall 14/02073/HS Delegated
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2	Proposal Site Applicant Application No. SBC decision	Change of use of land from public open space to garden and allotment, installation of fencing and erection of associated outbuildings Gallows Close, Endcliff Crescent, Newby Groundwork North Yorkshire 15/00488/RG4 Delegated
3	Proposal Site Applicant Application No. SBC decision	Porch & garage extension to front and a hipped roof over garage & kitchen to replace existing flat roof 18 Thornville Avenue, Newby Mrs Hellawell 15/00646/HS Delegated
4	Proposal Site Applicant Application No. SBC decision	Replacement door, side and top light 25-27 High Street, Scalby Mr D Shaw 15/00682/FL Delegated

17 PLANNING DECISIONS AND WITHDRAWALS

To note the following:

1	Proposal Site Application No. SBC decision	Demolish NatWest & erect Sainsbury's Local food store including access, car parking and landscaping 454 Scalby Road, Newby 15/00046/FL Refused
2	Proposal Site Application No. Decision	Install 2 wooden double glazed windows to rear 518 Scalby Road, Scalby 15/00316/LB Granted
3	Proposal Site Application No. Decision	Erect front entrance porch 47 Newby Farm Road, Newby 15/00406/HS Granted
4	Proposal Site Application No. Decision	Erect dutch barn for agricultural storage purposes Beacon Cottage Farm Barmoor Lane Scalby NYM/2015/0134/FL Refused

OTHER MATTERS

18 REPORTS ON OUTSIDE BODIES & EVENTS ATTENDED

To receive reports from representatives:

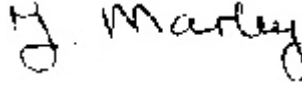
- 18.1 **CAP Group**. – next meeting 23/7/15.
- 18.2 **Roads Liaison Committee** – no report, next meeting 28/5/15.
- 18.3 **NYMNP Coastal Area Parish Forum** – (Cllr. Thompson).
- 18.4 **North Yorkshire and Cleveland Coastal Forum** – no report, next meeting believed to be Sept. 2015 (Cllr Watson).
- 18.5 **Yorkshire Local Councils' Association** – no report, next meeting 1/6/15.
- 18.6 **Twinning Association** – last meeting 14/4/15 (Cllr. Mrs C. Snow)
- 18.7 **Yorkshire Coast & Moors County Area Committee** – (Cllr. Thompson).
- 18.8 **North York Moors National Park Authority** – Cllr. R I Thompson (in his capacity as a member of the Authority) to provide feedback on matters of interest in the parish.

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18.9 Any other reports not previously notified.

19 CIRCULATION

To be tabled at meeting.



J Marley, Clerk to the Council and RFO,
Council Offices, Newby and Scalby Community Hall, Scalby Road, Scalby,
Scarborough YO13 0RA. Tel: (01723) 354018
Email: clerk@newbyandscalbypc.org.uk
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