

NOTICE

is hereby given that an

ORDINARY MEETING of NEWBY AND SCALBY PARISH COUNCIL

will be held in the

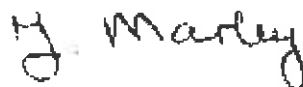
RICKINSON HALL
St. LAURENCE'S CHURCH ROOMS,
CHURCH BECKS,
SCALBY,

on

WEDNESDAY, 9th MARCH 2016
COMMENCING AT 7 P.M.

**ALL COUNCILLORS ARE HEREBY SEVERALLY
SUMMONED AND REQUIRED TO ATTEND IN
ORDER TO TRANSACT THE BUSINESS ON THE
AGENDA.**

**MEMBERS OF PUBLIC ARE
WELCOME TO ATTEND**



J Marley (CiLCA)
Clerk to the Council and RFO
Parish Council Office, Scalby Library, 450 Scalby Road, Newby,
Scarborough YO12 6EE
Tel: (01723) 354018. Email: clerk@newbyandscalbypc.org.uk

Wednesday 2nd March 2016

NOTE: filming, photographing or audio recording of proceedings is allowed - Council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”

AGENDA

1 APOLOGIES FOR ABSENCE

To receive & approve apologies for absence (to hand from Cllr. Mrs Black).

2 DECLARATIONS OF INTEREST

To receive any declarations of interest in items on this agenda (*form enclosed*)

3 MINUTES

- 3.1 To approve and sign the minutes of the Council Meeting held on 10th February 2016 (*enclosed*).
- 3.2 To receive and sign the minutes of the Review & Staffing Committee held on 25th February 2016 (*enclosed*).

PROCEDURAL MATTER

To suspend Standing Orders so as to allow the presentation and Public Open Forum.

- 4.1 Short presentation by Scalby Community Library Management group.
- 4.2 Public Open Forum

PROCEDURAL MATTER

To resume Standing Orders.

5 LIBRARY PRESENTATION & MATTERS RAISED IN PUBLIC OPEN FORUM

- 5.1 To note library presentation & agree any comments.
- 5.2 To agree action as appropriate on matters raised in Public Open Forum.

6 POLICE

To receive Police report [*enclosed*] and give details of any new issues requiring attention.

7 EXTERNAL REPORTS

The following to give reports or answer questions:

- 7.1 **County Council** - County Cllrs. Backhouse and/or Bastiman.
- 7.2 **Borough Council** - any ward councillor for Newby or Scalby
- 7.3 **FONSA** - committee member
- 7.4 **In Bloom Group** - Mr Staveley

8 COUNCILLOR'S REPORTS & CLERK'S UPDATES

- 8.1 To receive update [*enclosed*] from Clerk on highway, footpath and other matters since last meeting.
- 8.2 To receive reports from Councillors of any highway & footpath or general matters requiring attention [*form enclosed*].

9 CORRESPONDENCE

- 9.1 To note the Roads Liaison Committee has now been dissolved and the £10 annual subscription fee refunded.
- 9.2 To note exchange of correspondence [*enclosed*] between a resident of the High Mill estate and the Clerk regarding the poor bus service & lack of shops.
- 9.3 Correspondence received after preparation of the agenda which the Chairman of the meeting deems it necessary to consider as a matter of urgency.

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FINANCE & GENERAL PURPOSES ISSUES

10 FINANCIAL MATTERS (To be tabled at the meeting unless otherwise indicated)

- 10.1 To approve the Schedule of Accounts payable for March 2016 (Sch. 12).
- 10.2 To note the rent for the allotments is due for review on 25/3/16 and the landlord intends to increase the rent from £815/year to £840. Does Council agree to the new rent?
- 10.3 Lease of Carr Lane Playing Field - to receive Clerk's report *[enclosed]* & agree action as appropriate.
- 10.4 £300/year contribution to raised bed planting at Newby & Scalby Community Hall [Minute 105/11.2 refers] - to agree if it remains appropriate to fund these beds for financial year 2016/17 onwards.
- 10.5 Annual review of policies, financial regulations and contracts etc. - to receive a report *[enclosed]* on the recommendations of the Review & Staffing Committee meeting of 25th February 2016 & agree action as appropriate.

ENVIRONMENTAL AND DEVELOPMENT ISSUES

11 PLANNING APPLICATIONS & APPEALS NOTIFIED:

To note:-

1	Proposal Site Application No. Applicant SBC decision	Replacement rear extension 10 Greenstead Road, Newby 15/02673/HS Mr & Mrs Thompson Delegated
2	Proposal Site Application No. Applicant SBC decision	Erect side extension 2 Dunwell Avenue, Newby 16/00096/HS Mr & Mrs Birkinshaw Delegated
3	Proposal Site Application No. Applicant SBC decision	Erection of 54 residential units with associated infrastructure, open space and landscaping Land Off Lady Edith's Drive Scarborough 16/00110/FL Persimmon Homes (Yorkshire) Not known
4	Proposal Site Application No. Applicant SBC decision	Erection of 1 no. single storey two bedroom dwelling 145 Burniston Road Newby 16/00295/FL Mr R Dargue Not known
5	Proposal Site Application No. Applicant SBC decision	Erect 1½ storey rear extension with balcony and replacement conservatory 18 Station Road, Scalby 16/00349/HS G Austerberry Delegated
6	Proposal Site Application No. Applicant SBC decision	Two storey side extension and single storey rear extension 10 Bielby Close 16/00359/HS Mr C. Oates Delegated

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7	Proposal Site Application No. Applicant NYM decision	Erect agricultural livestock building Beacon Cottage Farm, Scalby NYM/2016/0078/FL Mr Brian Thompson Not known
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12 PLANNING DECISIONS AND WITHDRAWALS

None to note at preparation of agenda

13 PLANNING MATTERS RECEIVED AFTER 2/3/16 - To agree comments/action as appropriate

OTHER MATTERS


14 REPORTS ON OUTSIDE BODIES & EVENTS ATTENDED

To receive reports from representatives:

- 14.1 **CAP Group** – next meeting 14/4/16 (Cllrs. Gething & Mrs Wiles).
- 14.2 **NYMNP Coastal Area Parish Forum** – next meeting 27/4/2016 (Cllr. Mrs Wiles).
- 14.3 **North Yorkshire and Cleveland Coastal Forum** – next meeting - unknown date in 2016 (Cllr Thompson).
- 14.4 **Yorkshire Local Councils' Association** – next meeting 2/6/16 (Cllr. Towse).
- 14.5 **Twinning Association** – last meeting 9/2/16 (Cllr. Thompson).
- 14.6 **Yorkshire Coast & Moors County Area Committee** – next meeting 23/3/16 (Cllr. Thompson).
- 14.7 Any other reports not previously notified.

15 CIRCULATION

To be tabled at meeting.



J Marley (CiLCA)
Clerk to the Council and RFO
Parish Council Office, Scalby Library, 450 Scalby Road, Newby,
Scarborough YO12 6EE
Tel: (01723) 354018. Email: clerk@newbyandscalbypc.org.uk
Wednesday 2nd March 2016

MINUTES OF ORDINARY MEETING OF NEWBY AND SCALBY PARISH COUNCIL 281

held in the Rickinson Hall, St. Laurence's Church Rooms, Scalby,
on Wednesday, 10th February 2016 at 7pm.

PRESENT:

Councillor R Towse (Chairman),
Cllrs. DJ Bastiman, G Edmunds [from 7.08pm], S Foote, S Gething, Mrs R Holliday, TW Miller,
R Pickersgill, Mrs PC Snow

ALSO IN ATTENDANCE

J Wilson (Deputy Parking Manager SBC, left 7.35pm), 14 members of public [12 left at 7.35pm],
Mrs J Marley (Clerk).

ABSENT: Cllrs. Mrs E Black, R Thompson, BF Watson, Mrs D Wiles, Borough Cllrs. L Backhouse, V Inman, A Jenkinson and H Lynskey, County Cllr. A Backhouse.

The Chairman reminded those present that filming, photographing or audio recording of the proceedings was allowed - persons wishing to record were asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it was requested that anyone filming did not include members of the public "in shot".

17/16 **APOLOGIES FOR ABSENCE** Received & accepted from Cllr. BF Watson (medical reasons), Cllrs. Mrs E Black, R Thompson, Mrs D Wiles (prior commitments), Borough Cllr. V Inman (prior commitment), P Afford (prior commitment).

18/16 **DECLARATIONS OF INTEREST** - Received & noted from Cllr. Bastiman (agenda item 10.1, payee RH King was known to him)

19/16 MINUTES

19/16.1 Having been previously circulated, it was **RESOLVED** the minutes of the Council Meeting held on 13th January 2016 be approved as a correct record and signed by the Chairman.

PROCEDURAL MATTER

At 7.03pm, Standing Orders were suspended to allow the Public Open Forum.

20/16 PUBLIC OPEN FORUM

20/16.1 Concerns expressed by people living in the vicinity of Newby & Scalby Primary School regarding the long-standing but increasing problems caused by the inconsiderate parking of vehicles by people dropping off and collecting children from school - driveways blocked, double yellow lines ignored, verges parked on etc. Aside from the damage to verges and general inconvenience to residents, there were also concerns regarding access for emergency vehicles and the safety of road users. The school did its best by reminding people to park considerately (front page of its website, in newsletters & on banners). A petition calling for a solution & containing signatures of 62 local residents, was handed to the Parish Council.

PROCEDURAL MATTER - At 7.16pm, Standing Orders were resumed.

21/16 MATTERS RAISED IN PUBLIC OPEN FORUM

21/16.1 **Agreed** concerns regarding traffic at school be considered at agenda item 9.1; councillors agreed to bring that item forward on the agenda and consider it next.

22/16 CORRESPONDENCE

22/16.1 [*Brought forward*] Parking on grass verges on The Green and the surrounding streets near Newby School - **received** emails of complaint [*circulated with agenda*]. Councillors noted the concerns expressed during the Public Open Forum.

Following a general discussion between councillors, members of the public and SBC's Deputy Parking Manager as to various ways to address the problem, it was **agreed** 1] SBC Parking to monitor the area on a short term basis and carry out enforcement as necessary, 2] a joint press release by Parish and Borough Councils be made, 3] Deputy Parking Manager to attend April council meeting to provide an update; 4] Parish Council to broker a meeting (to include school, emergency services, residents, NYCC and SBC) to discuss possible solutions.

At this point (7.35pm) J. Wilson and 12 members of public left the meeting.

23/16 **POLICE REPORT Resolved** crime figures and activity reports (*tabled at meeting*) be **received**. A written note from Cllr. Thompson regarding vandalism to the Parish Council's seats around Scalby bowling green was also **received & noted**.

24/16 EXTERNAL REPORTS

- 24/16.1 **County Council:-** Cllr. Gething asked a question regarding the destination of garden waste (landfill rather than recycling) - at County Cllr. Bastiman's suggestion, it was **agreed** Council write to Cllr. Chatt.
- 24/16.2 **Borough Council:-** No matters to report.
- 24/16.3 **FONSA:-** No representative present.
- 24/16.4 **In Bloom:-** No representative present.

25/16 COUNCILLOR'S REPORTS & UPDATES

- 25/16.1 **Received & noted** update [*circulated with agenda*] from Clerk on highway, footpath and other general matters since last meeting.
- 25/16.2 **Received & noted** reports from several councillors in respect of highway matters requiring attention. (Clerk to refer to Highways).

26/16 CORRESPONDENCE

- 26/16.1 Consultation on SBC's Draft Corporate Plan 'Towards 2030' [*circulated with agenda*]. **Agreed** Council in accord with the four key aims and no comments on the corporate Plan as a whole.
- 26/16.2 Letter from Christopher Keld Charity letter [*circulated with agenda*] **received & noted**. **Agreed** Cllrs. Pickersgill and Miller to serve from 1/2/16 to 31/1/19 as trustees representing the Parish Council.
- 26/16.3 Correspondence received after preparation of the agenda which the Chairman of the meeting deemed it necessary to consider as a matter of urgency - none.

FINANCE & GENERAL PURPOSES ISSUES

27/16 FINANCIAL MATTERS

- 27/16.1 **Resolved** the Schedule of Accounts Payable for February 2016 (Schedule 11) [*tabled at meeting*] be approved.
- 27/16.2 **Received & noted** request from Tom Mutton [*circulated with agenda*] that Council extends to 31/7/2016 its Discretionary Grant offer to Gallows Close. **Resolved** extension be granted, grant to be used by 31/7/2016.
- 27/16.3 **Received & noted** Internal Auditor's report [*circulated with agenda*] for Schedules 7-9.
- 27/16.4 **Received & noted** report by Cllr. Towse and Clerk [*circulated with agenda*] regarding the future of Scalby Library. **Resolved** both recommendations of the report be carried.
- 27/16.5 Christmas Lights Competition. Council considered a proposal by Cllr.. Thompson [*Minute 5/16.2 refers*] that in future residents should have to register their property for

judging instead of all properties being entered by default. **Resolved** proposal not carried.

ENVIRONMENT AND DEVELOPMENT ISSUES

28/16 PLANNING APPLICATIONS NOTIFIED:

1	Proposal Site Application No. Applicant PC decision	Erect lean to conservatory to side 1 Pornic Avenue, Newby 15/02653/HS Mrs Rankin No objections
2	Proposal Site Application No. Applicant PC decision	Erect extensions to rear and side 5 Hillcrest Grove 15/02670/HS Mrs T Deakin No objections
3	Proposal Site Application No. Applicant PC decision	Erect detached garage and new gate 24 Southlands Grove, Newby 16/00045/HS Iain Grant Object - overlarge for site and adverse impact on surroundings & residential amenity
4	Proposal Site Application No. Applicant PC decision	Erect porch 45 Newby Farm Road 16/00190/HS Mr B Josey No objections
5	Proposal Site Application No. Applicant PC decision	Construction of single storey side extension 73 Hackness Road, Scalby NYM/2016/0014/FL Mrs A Brayshaw No objections

29/16 PLANNING DECISIONS/WITHDRAWALS

The following were **received & noted**:-

1	Proposal Site Application No. SBC decision	Installation of 2no. dormer windows to replace existing rooflights Wrea Head Hall Country House Hotel, Barmoor Lane, Scalby 15/02252/FL Granted
2	Proposal Site Application No. SBC decision	Installation of smokers shelter to side 21 - 23 High Street Scalby 15/02448/FL Granted
3	Proposal Site Application No. SBC decision	Erection of detached garage and store with creation of hard surfaced area 4A East Park Road Scalby 15/02469/HS Granted
4	Proposal Site Application No. NYM decision	Construction of replacement dormer window to rear roofslope Coomboots, Cumboots, Scalby NYM/2015/0811/FL Granted

30/16 PLANNING MATTERS RECEIVED AFTER 2/2/16

Having been notified to all councillors on email, the following was **received** and comments **agreed**:-

1	Proposal	Demolition works and construction of two storey extension and raised decking, extension of existing driveway and creation of parking area together with change of use of land to form a manège
	Site	High Croft, Suffield Hill
	Application No.	NYM/2016/0030/FL (email Cllrs. notified 4/2/16)
	Applicant	Mrs L Johnson
	PC decision	No objections

31/16 REPORTS FROM OUTSIDE BODIES

The following were **RECEIVED**:

- 31/16.1 **CAP Group** – Cllr. Gething reported on a well attended meeting - the new beat manager was PC Scholes, speed gun checks could now be done, the takeup rate for the crime reporting boxes had been poor. Next meeting 14/4/16 (Cllrs. Gething & Mrs Wiles).
- 31/16.2 **Roads Liaison Committee** – still awaiting outcome of proposal to disband.
- 31/16.3 **NYMNP Coastal Area Parish Forum** – next meeting 27/4/2016 (Cllr. Mrs Wiles).
- 31/16.4 **North Yorkshire and Cleveland Coastal Forum** – next meeting date unknown (Cllr Thompson).
- 31/16.5 **Yorkshire Local Councils' Association** – Cllr. Towse reported matters discussed had included the matter of parish representatives having voting rights on the Standards Committee. Next meeting 2/6/16 (Cllr. Towse).
- 31/16.6 **Twining Association** – On Cllr. Thompson's behalf the Clerk reported 1] there were 27 members of SANTA who lived in the parish (this worked out at 50% of the current membership). Cllr. Thompson had attended the AGM (21/1/16) and a committee meeting (9/2/16). and would give reports at the March council meeting.
- 31/16.7 **Yorkshire Coast & Moors County Area Committee** – Next meeting 23/3/16 (Cllr. Thompson).
- 31/16.8 Any other reports not previously notified - none.

32/16 CIRCULATION - None.

There being no further business on the agenda, the Chairman declared the meeting closed at 8.09pm.

R. Towse, Chairman
Dated: 9th March 2016

**MINUTES OF AN ORDINARY MEETING OF REVIEW & STAFFING COMMITTEE,
NEWBY AND SCALBY PARISH COUNCIL**

held in the Council Office, Scalby Library,
on Wednesday, 25th February 2016 at 10.30am.

PRESENT:

Councillor R Towse (Chairman),
Councillors S Gething, R Thompson, BF Watson.

ALSO IN ATTENDANCE

Mrs J Marley (Clerk).

ABSENT: Cllr. D Bastiman.

The Chairman reminded those present that filming, photographing or audio recording of the proceedings was allowed - persons wishing to record were asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it was requested that anyone filming did not include members of the public "in shot".

RS1/16 APOLOGIES FOR ABSENCE

Received & accepted from Cllr. Bastiman (prior commitment).

RS2/16 DECLARATIONS OF INTEREST

None.

RS3/16 RISK ASSESSMENT - annual review

RS3/16.1 **Received & noted** Clerk's report [*circulated with agenda*]. **Agreed** 1] All necessary controls considered in place, adequate and being performed; 2] recommend to Council that the amended risk assessment be approved.

RS4/16 ADOPTED POLICIES & FINANCIAL REGULATIONS - annual review

RS4/16.1 **Received & noted** Clerk's checklist & report [*circulated with agenda*] detailing changes recommended to Council's Freedom of Information Publication Scheme and the Electronic Devices Policy. **Agreed** 1] recommend to Council that the suggested changes be approved and implemented.

RS4/16.2 **Received & noted** Clerk's report [*circulated 18/2/2016*] regarding advice received from YLCA in respect of the need to amend financial regulations to take account of the provisions of the Public Contracts Regulations 2015. **Agreed** 1] recommend to Council that the amendments outlined in the Clerk's report be approved.

RS5/16 EXCLUSION OF PRESS AND PUBLIC

Resolved that in accordance with section 1 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the next items of business on the grounds they involved the likely disclosure of information relating to labour relations and the financial/business affairs of the authority.

RS6/16 CLERK'S CONTRACT OF EMPLOYMENT

RS6/16.1 **Received & noted** the Clerk's confidential report [*circulated with agenda*] regarding the variations required to staff contracts in order to acknowledge that from 1st April 2016 the gratuity clause was removed and replaced by a clause relating to pension auto-enrolment. **Resolved** 1] the amendments outlined in the Clerk's report be approved.

There being no further business on the agenda, the Chairman declared the meeting closed at 11.04am.

R. TOWSE, Chairman

Dated: 9th March 2016

GGT (Scalby)

Breakdown data based on 01/04/2015 to 29/02/2016 versus same period in previous two years

Crime Type	2013/14	2014/15	2015/16	Diff 2016 from 2015
Arson & Criminal Damage	15	5	21	16
Burglary: Burglary Dwelling	3	5	4	-1
Burglary: Burglary Non Dwelling	9	7	14	7
Sexual Offences: Other	2	1	1	0
Sexual Offences: Rape	0	1	0	-1
Theft: All Other Theft	24	20	23	3
Theft: Bicycle Theft	1	8	8	0
Theft: Shoplifting	1	0	3	3
Vehicle Offences	8	5	11	6
Violence: Violence With Injury	3	5	10	5
Violence: Violence Without Injury	1	1	4	3
Drugs: Possession Of Drugs	4	0	3	3
Misc Crimes Against Society	0	1	1	0
Possession Of Weapons	0	2	0	-2
Public Order Offences	0	1	3	2
TOTAL	71	62	106	44

GGP (Newby)

Breakdown data based on 01/04/2015 to 29/02/2016 versus same period in previous two years

Crime Type	2013/14	2014/15	2015/16	Diff 2016 from 2015
Arson & Criminal Damage	37	44	42	-2
Burglary: Burglary Dwelling	5	17	5	-12
Burglary: Burglary Non Dwelling	11	11	10	-1
Robbery	1	1	0	-1
Sexual Offences: Other	3	3	12	9
Sexual Offences: Rape	1	5	8	3
Theft: All Other Theft	15	11	11	0
Theft: Bicycle Theft	3	4	0	-4
Theft: Shoplifting	15	20	37	17
Theft: Theft From Person	0	0	2	2
Vehicle Offences	10	6	19	13
Violence: Violence With Injury	11	21	33	12
Violence: Violence Without Injury	12	20	37	17
Drugs: Possession Of Drugs	8	13	12	-1
Drugs: Trafficking Of Drugs	2	2	3	1
Misc Crimes Against Society	1	1	5	4
Possession Of Weapons	0	2	2	0
Public Order Offences	5	3	3	0
TOTAL	140	184	241	57

FROM: Jools Marley, Clerk to the Parish Council & Responsible Financial Officer.

TO: All Councillors

DATE: 1st March 2016

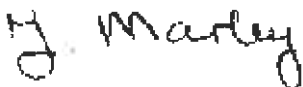
SUBJECT: Update on highway, footpath & other matters since 10/2/16

1. Items raised at last council meeting:-

1. Potholes, white/yellow lines in need of re-painting, weeds growing through pavements etc were all reported to NYCC but no feedback on action to be taken has been received.

2. New items

1. Potholes - NYCC asks that these are now reported online. Councillors are asked to do this by going to www.northyorks.gov.uk/article/25215/Roads---potholes
2. Street lights - NYCC asks that these are now reported online. Councillors are asked to do this by going to www6.northyorks.gov.uk/streetlightproblem
3. Bus stop markings, (stop at the bottom of Moor Lane) - passed to Area 3 Highways 1/3/16 with request to paint bus stop bay on road.



Jools Marley CiLCA
Clerk to the Parish Council

25.2.16

BRAMBLE WAX
SCARBY
SEARBOROUGH
YO13 0BU

Dear Sirs

We are writing this letter as my wife and I are not completely satisfied with the facilities on your new High Mill estate in Seaby.

There is a kerbside bus stop, a faded sign on the road. No sign post and the 115 ~~comes~~ passes twice a day at convenient times for any in town shopping.

Shops that's another point. There isn't one anywhere near High Mill. We understand before we moved here that a supermarket was turned down. There are a lot of homes paying council tax on here now.

Box 202/16
by road.

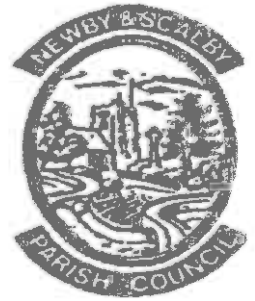
We could do with more facilities and get a bit of value for money. Ourselves we are in Band D.

The area is very nice, but facilities poor. When we moved from on Torbay the planning people made sure the builders had these type of points covered before proceeding to build homes.

Could you possibly raise our concerns at the next relevant meeting.

(Yours faithfully,
[Redacted])

NEWBY AND SCALBY PARISH COUNCIL



COUNCIL OFFICE
SCALBY LIBRARY
450 SCALBY ROAD
NEWBY
SCARBOROUGH
YO12 6EE

Clerk to the Council:
Jools Marley (CILCA)

TEL: 01723 354018

Email: clerk@newbyandscalbypc.org.uk

Mr & Mrs [REDACTED]
[REDACTED] Bramble Way
Scalby
SCARBOROUGH
YO13 0BU

29 February 2015

Dear Mr and Mrs [REDACTED]

FACILITIES AT AND SERVICES TO THE HIGH MILL DEVELOPMENT

Thank you for your letter of 25th February 2016 regarding the above.

The outline planning application (ref. 09/00717/OL) for this residential development comprising up to 485 dwellings was granted in October 2010. Since that time there have been over a dozen planning applications relating to the details of the development.

You are probably aware that the development is being carried out in phases - as a result of this some facilities do not have to be provided until occupancy on the development overall has reached a specific level. I do not have all those details, but the Planning Office at Scarborough Borough Council should be able to give you that information.

I do know that Condition 14 of the 09/00717/OL consent stated:-

- *Prior to the completion of the first dwelling, a temporary bus stop facility shall be provided in connection with the diversion of the x115 bus service into the site and shall be located in a position within the site to be agreed with the Local Planning Authority and Local Highway Authority. This temporary bus stop shall be subsequently replaced (in accordance with a timetable first agreed in writing by the Local Planning Authority) by a permanent sheltered bus stop facility at a location within the site to be agreed in writing by the Local Planning Authority in consultation with the Local Highway Authority.*
- *Reason : To maximise use of the existing bus service provision, including the initial phase of the development, pending its further enhancement.*

Newby & Scalby Parish Council objected to the original outline application - one of the reasons for that objection being that there were no shops. To the best of my knowledge there is no provision within the development's approved masterplan for shops and there has not been an application for a supermarket development on the site - perhaps you are referring to the April 2015 unsuccessful attempt by Sainsbury's to get permission to build a "Sainsbury's Local" on Scalby Road.

I appreciate that this is probably not the answer for which you were hoping however the basic structure and layout of the development was decided over five years ago and it is up to the prospective purchasers of properties on the development to ensure that all the facilities which they may require are available within a distance and to a standard which the purchaser deems acceptable.

Continued overleaf /

NEWBY AND SCALBY PARISH COUNCIL

COUNCIL OFFICES
NEWBY & SCALBY COMMUNITY HALL
SCALBY ROAD
SCALBY
SCARBOROUGH
YO13 0RA

Clerk to the Council:
Jools Marley (CILCA)



TEL:01723 354018

Email: clerk@newbyandscalbypc.org.uk

Should you need further information on the details of the planning applications, then I would suggest you contact the Planning Office at Scarborough Borough Council, Town Hall, Saint Nicholas Street, Scarborough, YO11 2HG

Regards

A handwritten signature in black ink that reads "J. Marley".

Jools Marley (Mrs)
Clerk to the Council

REPORT

FROM: Jools Marley, Clerk to the Parish Council & Responsible Financial Officer.

TO: All Councillors

DATE: 29th February 2015

SUBJECT: Lease of Carr Lane Playing Field

Background

Councillors may recall that the approved minutes of the Council's meeting on 11th November 2015 stated:-

165/15.6 Request by Scalby Cricket and Football Clubs for 10 year extension of their lease of Carr Lane Playing Fields - 1] **noted** Clerk's report (*in accordance with Standing Order 51*) that following consultation with the Chairman, a 10 year extension had been offered on behalf of Council [*letter circulated with agenda*]; and 2] **agreed** the offer be formally **confirmed**.

This had the effect of extending the lease to 21st August 2041.

Current situation

Mr P. Perry in his capacity as secretary for Scalby Sports Association (SSA) is attempting to secure grant funding from Sport England for improvements to the playing field.

Sport England requires (by 5pm on 8th April 2016) submission of "evidence of a registered freehold or leasehold title in the name of Scalby Sports Association with a minimum term of 25 years remaining from the date of the award".

The Parish Council's current lease is to Scalby Cricket Club and Scalby Football Club jointly. Mr Perry is now requesting that the lease be altered so it is in the name of Scalby Sports Association.

Scalby Cricket Club & Scalby Football Club have provided written confirmation that they are prepared to relinquish their current lease with the Parish Council on the sole understanding that any new agreement in the name of Scalby Sports Association does not create or give rise to them suffering any detriment.

Continued overleaf /

The terms of the current lease expressly state that the lease is personal to Scalby Cricket Club and Scalby Football Club and cannot "*be assigned or extended to any other person or persons or body whatsoever*". Legal advice on possible ways forward is being sought and will hopefully be available for Council's meeting on 9th March.

According to the unsigned and undated copy of Scalby Sports Association's constitution provided to me by Mr Perry, its management committee comprises 3 members from Scalby Football Club, three members from Scalby Cricket Club and two members from this Parish Council.

I have searched the Parish Council's minutes held on computer (which go back to 1999). There is a mention in 1999 of a proposed Scalby Sports Association, as well as minutes of a Playing Field Committee between April 2000 and February 2002, but I can find no trace whatsoever of Newby & Scalby Parish Council having ever elected any of its councillors to sit on the SSA Management Committee. Legal advice is also being sought on the matter of the PC granting a lease to an organisation of which it is a component part.

Recommendations

1. To receive & note the legal advice obtained.
2. To agree if it is appropriate for Council to be a member of Scalby Sports Association.
3. If the advice given allows Council to assign the existing lease to Scalby Sports Association, to consider so doing without any further variations.
4. If the advice given allows termination of the existing agreement with Scalby Cricket Club & Scalby Football Club and creation of a new agreement with Scalby Sports Association, to consider so doing for a 30 year term.
5. At the Annual Council meeting in May 2016, to consider electing two councillors to represent the Parish Council on the Management Committee of Scalby Sports Association.

J Marley

Jools Marley CiLCA
Clerk to the Parish Council

FROM: Cllr. R. Towse (Chairman of Review & Staffing Committee)
TO: All Councillors
DATE: 26th February 2016
SUBJECT: 1] **Review of Risk Assessment, Policies, Financial Regulations**
2] **Amendments to staff contracts due to pension auto-enrolment**

BACKGROUND

On 25th February 2016 the Review & Staffing Committee met and in accordance with its Terms of Reference it

- Reviewed risk assessment and all Council policies
- Reviewed Financial Regulations
- Reviewed contracts of employment

ACTION

Councillors are asked to note and approve the following recommendations of the Staffing and Review Committee:-

1. Risk Assessment - All necessary controls being considered in place and adequate, the amended risk assessment be approved.
2. Council Policies - Amendments to Council's Freedom of Information Publication Scheme and the Electronic Devices Policy be approved and implemented.
3. Financial Regulations - Amendments to Financial Regulations to take account of the provisions of the Public Contracts Regulations 2015 be approved.

FOR INFORMATION ONLY - Contracts of Employment

The Review & Staffing Committee considered a confidential report regarding the variations required to staff contracts in order to acknowledge that from 1st April 2016 the gratuity clause was removed and replaced by a clause relating to pension auto-enrolment. The Committee **resolved** the amendments outlined in the confidential report be approved.



Reg Towse
Chairman, Review & Staffing Committee