

**MINUTES of the MEETING OF
NEWBY AND SCALBY PARISH COUNCIL**
held in the Council Offices, Scalby Road, Scalby,
on **WEDNESDAY, 8th July 2009**

COUNCILLORS PRESENT

Councillor R I Thompson, (Chairman in the Chair)
Councillors: J Attwood, D J Bastiman, R Pickersgill, C Ridley, Mrs P C Snow, A Tyson
and B F Watson

ALSO IN ATTENDANCE

Borough Councillor J Flinton, County Councillor H Swiers,
Mr R Kaye, Mr P Staveley, Mr G Dale, Mr M Morley, PCSO C Hunter and T Spencer (Clerk)

144/09 APOLOGIES FOR ABSENCE

Councillors S G Foote and B Miller and Mr P Afford

145/09 DECLARATIONS OF INTEREST

145/09.1 Councillors Ridley and Watson declared their respective personal interests in all Borough Council planning applications as members of the Borough Councils Planning Committee and took no part in the decisions.

145/09.2 Councillor Bastiman declared a personal and prejudicial interest in all planning issues and applications in his capacity as Portfolio Holder on Scarborough Borough Council with responsibility for Planning Issues and withdrew from the meeting prior to the planning matters being considered

145/09.3 The Chairman declared a personal interest in minute 154/09 (items 3, 10 and 14)

145/09.4 Councillor R Pickersgill declared a personal interest in minute 154/09 (item 2)

PROCEDURAL MATTER

It was **RESOLVED** to suspend the meeting to allow Roger Kaye of Scarborough Borough Council to provide feed back on previously raised road traffic or street scene issues and to receive new issues requiring attention and for the Chairman to introduce PCSO Chris Hunter of North Yorkshire Police

Meeting suspended at 7:16 pm

PCSO Chris Hunter reported on his duties in the parish area and provided contact details for any matters the Council wished to refer to him directly.

R Kaye provided feedback from the previously raised issues.

The following new/revised issues were reported for action:

- 1 Overgrown hedges between Scalby Road and Barmoor Close causing difficulties for pedestrians

- 2 Trench at the bus stop adjoining the former Rugby ground on Scalby Road which fills with water and sprays the public when vehicles pass by
- 3 Buses are still using Cross Lane as a lay-over site
- 4 The Newby and Scalby twinned with Pornic sign had not yet been replaced
- 5 The sign indicating that Green Lane is unsuitable for heavy goods vehicles requires installation
- 6 Water run-off from fields adjoining Red Scar Lane causes dangerous icing problems on the highway during the winter months

Meeting in session at 7:40 pm

146/09 REPORTS FROM OUTSIDE BODIES

The following Reports from Council Representatives, where indicated below, were **RECEIVED**:

- 146/09.1 Allotments Friends Group** – Mr G Dale reported on the lettings and other relevant matter regarding the upkeep and management of the allotments and that a website was planned in the near future. He requested that the Friends Group be permitted, on behalf of the Council, to issue agreements to allotment holders, collect rents for forwarding to the Council and to issue any necessary letters to plot holders regarding the maintenance of the plots. He also sought permission to hold two barbecues each year at the site for allotment holders only.

It was RESOLVED that:

- (i) the request to issue agreements and to collect rents on behalf of the Council be approved subject to the agreements being returned to the Clerk for signature and the rents being passed to the Council promptly
- (ii) the request to issue letters to plot holders regarding maintenance be approved subject to the proposed letter template being approved by the Clerk prior to it being sent to any plot holders
- (iii) no objection be made to the request for the holding of two barbecues for allotment holders only

- 146/09.2 In Bloom Group** – Mr P Staveley reported that In Bloom judging was to be held on the 9th July, the Produce Show would be held on 26th July and that the 'Make a Difference Day' was a success. He suggested that the prizes for businesses should be £50 together with the trophy and that for the residential competition the prizes should be £50 together with a Shield

It was RESOLVED that the suggestions for the prizes be approved

- 146/09.3 Scalby Football Club**

No report

- 146/09.4 CAP Group**

The Police report was circulated to Members

- 146/09.5 Safety Council**

No report

- 146/09.6 Roads Liaison Committee**
Councillors R I Thompson and B F Watson reported on the last meeting
- 146/09.7 Coastal Area Parish Forum**
Councillor B F Watson reported that the next joint meeting would be held on 4th August
- 146/09.8 North Yorkshire & Cleveland Coastal Forum**
Councillor B F Watson reported that the next meeting would be held in September
- 146/09.9 Yorkshire Local Councils' Association**
Councillor B F Watson reported on the last meeting
- 146/09.10 Twinning Association**
Councillors C Ridley and R I Thompson reported on the recent 20th Anniversary Celebrations held in Pornic and that a reciprocal visit would be held in Newby and Scalby in 2010.
It was RESOLVED that the siting of the Pornic Sign, which was a gift, be considered at the next meeting
- 146/09.11 York & North Yorkshire Playing Fields**
Councillor P C Snow reported that the next meeting would be held shortly
- 146/09.12 Yorkshire Coast & Moors County Area Committee**
Councillor R I Thompson reported that the next meeting would be held on the 16th July
- 146/09.13 North York Moors National Park Authority**
Councillor R I Thompson reported on the last meeting
- 146/09.14 Transport Forum**
Councillor B F Watson reported on the meeting that had been held earlier in the day
- 147/09 MINUTES**
It was **RESOLVED** to approve and sign as a correct record the minutes of the Council Meeting held on 10th June 2009
- 148/09 MATTERS OF REPORT FROM THE MINUTES**
None
- 149/09 CORRESPONDENCE (To be tabled at the meeting unless otherwise stated)**
- 149/09.1 A letter dated 16 June 09 from 'Active' (Scarborough, Whitby and Filey Community Sports Network) was considered concerning a new Leisure Strategy and it was RESOLVED that the Clerk and Chairman complete the response
- 149/09.2 A letter dated June 09 from North Yorkshire Coast Community Partnership concerning a new Community Strategy was considered and it was RESOLVED that the Clerk and Chairman complete the response
- 149/09.3 A letter dated 12 June 09 from the Area Forum Support Officer inviting to attendance at the next Area Forum at 7pm on Wednesday 22 July 09 at Burniston Village Hall

was considered and it was RESOLVED that members be authorised to attend if possible

149/09.4 A letter from Mr P Staveley, the Chairman of the In Bloom Group, regarding suggestions for various improvements to the area was considered and it was RESOLVED that the In Bloom Group be asked to canvass opinions in the area concerned and report back to the Council in due course

149/09.5 Further to minute 135/09.3 of the last meeting a questionnaire from the NYCC regarding street lighting installations together with the list of streets concerned was considered and it was RESOLVED that the Clerk and Chairman complete the response

149/09.6 An invitation to attend the YLCA's Annual Joint Regional Training Conference from 30 October to 1 November 09 was considered and it was RESOLVED that members be authorised to attend and advise the Clerk in advance if they are able to do so

149/09.7 An invitation from Yorkshire Water to attend the official opening of the Scarborough Waste Water Treatment Works on 24 July 09 was considered and it was RESOLVED that members be authorised to attend and advise the Clerk in advance if they are able to do so

149/09.8 An invitation from the CPRE to attend an afternoon tea on 23 July was considered and it was RESOLVED that members be authorised to attend and advise the Clerk in advance if they are able to do so

150/09 QUALITY STATUS

The overall aims of quality status to remain on the agenda pending developments.

151/09 MODEL AGREEMENT

A request dated 1 June 09 from the Borough Council to sign the agreement was considered. It was noted that the YLCA indicate had not yet approved the document and accordingly RESOLVED that a copy of the document and letter be forwarded to the YLCA for its comments

152/09 SCALBY VIADUCT

Issue to remain on the agenda pending developments.

FINANCE & GENERAL PURPOSES ISSUES
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153/09 FINANCIAL MATTERS

153/09.1 It was RESOLVED that the Schedule of Accounts to be paid for July 2009, Schedule 4, be approved

153/09.2 It was RESOLVED that the Schedule of Accounts to be paid for July 2009 in respect of the Community Hall, Schedule 4, be approved

153/09.3 RESOLVED that the Cash Book and Statement of Account for June 2009 be received

153/09.4 RESOLVED that the Budget Report to the end of June 2009 be approved

153/09.5 The financing of repairs to the Bus Shelter at the junction of North Street/High Street, Scalby following the theft of copper plate from the roof was considered, together with a report thereon by the Clerk and RFO and it was RESOLVED that the repairs be carried out and compensation be sought

ENVIRONMENTAL AND DEVELOPMENT ISSUES

154/09 PLANNING APPLICATIONS – SCARBOROUGH BOROUGH COUNCIL

The following planning applications were considered and the decisions taken thereon are as shown below:

1	Proposal Site Applicant Application No. SBC Decision PC Decision	New build bungalow with habitable loft space but no dormer windows 4 Russet Grove, Newby Mr Paul Smith 09/01050/FL Delegated Object on the grounds of overdevelopment of the site
2	Proposal Site Applicant Application No. SBC Decision PC Decision	Remove pan tile roof cover off north/west elevation of rear annex of 431 Scalby Road and replace roof to single elevation with used reclaimed natural slate 431 Keld Close Community Centre, Scalby Road, Scalby Yorkshire Coast Homes 09/00524/LB Delegated No objection
3	Proposal Site Applicant Application No. SBC Decision PC Decision	Change of use of part of TA Centre to ambulance standby/rest room TA Barracks, Coldyhill Lane, Newby Yorkshire Ambulance Service 09/01015/FL Delegated No objections
4	Proposal Site Applicant Application No. SBC Decision PC Decision	Ground Floor Extension to side of home plus detached garage 4 Scalby Beck Road, Scalby Mrs Grace Bingham 09/01062/HS Delegated No objections to the extension but object to the proposed garage on the grounds that it's construction would significantly alter the profile of the adjoining land
5	Proposal Site Applicant Application No. SBC Decision PC Decision	Proposed side extension and associated alterations 30 Hirstead Road, Newby Mr A Cunningham 09/01025/HS Delegated Object on the grounds of overdevelopment of the site leading to a terraced effect
6	Proposal Site Applicant	Proposed first floor side extension 6 Scalby Beck Road, Scalby Mrs Deborah Haith

	Application No. SBC Decision PC Decision	09/01061/HS Delegated No objection
7	Proposal Site Applicant Application No. SBC Decision PC Decision	Proposed new dwelling Plot adjacent to 476 Scalby Road, Scalby Mr and Mrs Phil and Hayley Granger 09/00755/FL Delegated No objections but concerns be expressed regarding access and the need for a satisfactory flood report and tree conservation being taken into account
8	Proposal Site Applicant Application No. SBC Decision PC Decision	Two storey extension to side of property plus single storey extension to rear 21 Greylands Park Drive Mr Darren Mancrief 09/01124/HS Delegated Object on the grounds of overdevelopment of the site leading to a terraced effect
9	Proposal Site Applicant Application No. SBC Decision PC Decision	Conservatory extension to rear 380 Scalby Road, Newby Mrs L Leah 09/01125/HS Delegated No comment made due to the inability of members to access the site
10	Proposal Site Applicant Application No. SBC Decision PC Decision	Place a modular building within existing site to provide an office and mess facility for a temporary period of approx 24 months Cross Lane, Newby, Scarborough Andrew Taylor 09/01251/FL Delegated No objection
11	Proposal Site Applicant Application No. SBC Decision PC Decision	Proposed erection of sports pavilion Fields Of 6167, Scalby Sports Field, Carr Lane, Scalby Mr Philip Perry 09/00929/FL Delegated No objection
12	Proposal Site Applicant Application No. SBC Decision PC Decision	Conservatory at rear 83 Moor Lane, Newby Mr C Redburn 09/01295/HS Delegated No objection
13	Proposal Site Applicant Application No SBC Decision PC Decision	Conservatory extension to rear 5 Newlands Park Drive, Newby Mr and Mrs D Hickman 09/01218/HS Delegated No objection
14	Proposal	Proposed mixed use health village including private hospital medical day

Site	care and residential care home for the elderly 14no sheltered apartments
Applicant	Former Rugby Club, Scalby Road, Scarborough
Application No	Mr Neil Richardson
SBC Decision	09/01240/RM
Delegated	Committee
	No objection

155/09 PLANNING APPLICATIONS – NORTH YORK MOORS NATIONAL PARK

The following planning application was considered and the decision taken thereon is as shown below:

1	Proposal	Application for reserved matters for construction of dwelling
	Site	2 Wordsworth Close, Scalby
	Application No.	NYM/2009/0431/RM
	PC Decision	No objection

156/09 PLANNING APPLICATIONS – NORTH YORKSHIRE COUNTY COUNCIL

None received

157/09 FLOODING ISSUES

No issues raised

SPORTS & RECREATIONAL ISSUES

158/09 CHRISTMAS DESIGN A LIGHT COMPETITION

The Council considered the prize to be awarded for this competition and it was **RESOLVED** that consideration of this matter be deferred to the next meeting to enable the local schools to comment

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it was **RESOLVED** that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of items 159/09 and 160/09

159/09 NEWBY AND SCALBY COMMUNITY HALL

159/09.1 Updates from Councillor D Bastiman and Councillor R Pickersgill on the progress to date was considered and it was **RESOLVED** that the reports be received

159/09.2 The matter of instructing Solicitors for the sale of the Caretaker's Cottage was considered and it was **RESOLVED** that three quotes be sought from the Solicitors now mentioned and the Management Committee be authorised to consider the quotes and approve the appointment

159/09.3 The arrangements for cover for the Caretaker at times of holiday and sickness was considered together with a report thereon by the Clerk and RFO and it was **RESOLVED** that an advertisement be placed in the next Newsletter to seek a Relief Caretaker on a casual as and when required basis at £10 per hour; the Clerk and the Clerk and RFO be authorised in the meantime to provide cover if possible

159/09.4 An invitation to become a member of the National Association of Voluntary Organisations was considered and it was **RESOLVED** that no action be taken

159/09.5 It was RESOLVED that the Management Committee meet on 13 July at 9:30 am to consider and decide the following matters:

- (a) Farmer's Market being held on the Car Park
- (b) A colour scheme for painting the exterior render (Planning requirement)
- (c) Grass cutting – purchase of mower/strimmer/hedgecutter
- (d) External bin store
- (e) Planning conditions (Windows and doors)
- (f) Internal hall décor and fittings
- (g) The appointment of solicitors for the sale of the cottage
- (h) Any other relevant matters

159/09.6 There were no other relevant matters

160/09 ANNUAL REVIEW OF CLERK'S TERMS AND CONDITIONS OF EMPLOYMENT

The Chairman reported that no action had been taken to date to resolve the ongoing issues or to finalise new contractual terms and conditions of employment

It was RESOLVED that, as a matter of urgency, the Chairman and Vice-Chairman arrange a meeting with the Clerk to resolve the ongoing issues and to finalise new contractual terms and conditions of employment and report the decisions to the next meeting

There being no further business on the agenda

The Chairman declared the meeting closed at 9:50 pm

Chairman