

**MINUTES of ANNUAL MEETING OF
NEWBY AND SCALBY PARISH COUNCIL**

held in the Committee Room, Newby and Scalby Community Hall, Scalby Road, Scalby,
on Wednesday, 9th May 2012 at 7pm

PRESENT:

Councillor TW Miller (Chairman)

Councillors D Bastiman (to 8.22pm), Mrs E Black, W Black, S Gething, Mrs G Kendall, Mrs C Snow,
A Tyson, BF Watson.

ALSO IN ATTENDANCE

R. Kaye (SBC Liaison), P. Staveley (In Bloom), R Kendall (FONSA), P Afford (Scalby Football Club),
M Morley (CAP group) (to 7.45pm), PC Bilton (7.20-7.45pm), Mrs J Marley (Clerk).

ABSENT: County Cllr. Mrs Swiers, County Cllr. Backhouse, Borough Cllrs. Cooper and
Jenkinson, Councillors Foote, Pickersgill & Thompson.

PROCEDURAL MATTER

In his capacity as retiring Chairman, Councillor T W Miller chaired the meeting until a new Chairman
was elected.

49/12 ELECTION OF CHAIRMAN

49/12.1 In accordance with Standing Order 12(B) the Chairman sought any further nominations
for Chairman of Council for the Year 2012 to 2013. There were none.

49/12.2 In accordance with Standing Order 12(B) consideration was given to the nominations
received prior to the meeting, details of which the Clerk read out.

49/12.3 The nomination received was for Councillor T W Miller. Following a ballot, it was
RESOLVED to elect Councillor Miller as Chairman of the Council for the Year 2012 to
2013.

50/12 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

In accordance with Section 83(a) of the 1972 Local Government Act the elected
Chairman signed his Declaration of Acceptance of Office which was witnessed by the
Clerk as the Proper Officer of the Council.

PROCEDURAL MATTER - Councillor Miller in the Chair

51/12 APOLOGIES FOR ABSENCE

Received and **accepted** from County Cllr. Mrs Swiers, County Cllr. Backhouse, Cllr.
Foote, Cllr. Pickersgill (all prior commitments), Cllr. Thompson (work).

52/12 ELECTION OF VICE CHAIRMAN

52/12.1 In accordance with Standing Order 12(B) the Chairman sought any further nominations
for Vice Chairman of Council for the Year 2012 to 2013. There were none.

52/12.2 In accordance with Standing Order 12(B) consideration was given to the nominations
received prior to the meeting, details of which the Clerk read out.

52/12.3 The nominations received were for Councillor Mrs Kendall and Councillor R Pickersgill.
Following a ballot, it was **RESOLVED** to elect Councillor Mrs Kendall as Vice-Chairman
of the Council for the Year 2012 to 2013.

53/12 DECLARATIONS OF INTEREST

53/12.1 Councillor Bastiman declared a personal and prejudicial interest in agenda items 18
and 19 as he was SBC Cabinet member & held the Strategic Planning and
Regeneration portfolio.

53/12.2 Councillors Mrs Black, W Black, Mrs Kendall and Mrs Snow declared a personal and
non-prejudicial interest in agenda items 15.5 and 17 as they were hall trustees.

53/12.3 Councillor BF Watson declared a personal and non-prejudicial interest in agenda item 18 as he was a member of the Borough Council's Planning & Development Committee.

54/12 REPRESENTATIVES TO OUTSIDE BODIES

The following were **AGREED**:-

CAP group	Cllr. Mrs Kendall
Road Liaison Committee	Cllrs. Thompson and Watson
NYMNP Coastal Forum	Cllrs. Miller and Watson
N. Yorks. & Cleveland Forum	Cllr. Watson
YLCA	Cllrs. Mrs Kendall and Miller
Twinning Committee	Cllrs. W Black and Thompson
NYCC Coast & Moors Area Committee	Deferred to June meeting
Playing Field Association	Cllrs. Mrs Snow and Miller
CPRE Coastal Branch	Cllr. Mrs Kendall
Allotments (FONSA)	Cllr. W Black

55/12 MINUTES

55/12.1 **RESOLVED** the minutes of the Council Meeting held on 11th April 2012 be approved as a correct record and signed by the Chairman;

PROCEDURAL MATTER

At 7.26pm, Standing Orders were suspended to allow the Public Open Forum & external reports.

56/12 POLICE REPORT

RESOLVED written report (*tabled at meeting*) be received. Additional detail given on various items by PC Bilton and information on various minor problems exchanged.

57/12 PUBLIC OPEN FORUM

Mr Morley reported the perennial problem of vehicles parking on the pavement continued unabated and he intended to raise it at the next CAP meeting.

58/12 COUNTY COUNCILLOR'S REPORT

None to receive.

59/12 SBC LIAISON OFFICER'S REPORT

NOTED Mr Kaye's report that consultations on relocating the Town Hall and closing Manor Road nurseries would run till the end of May, with recommendations going to the Cabinet meeting in July. **AGREED** Chairman, Vice Chairman & Clerk to complete Town Hall accommodation review on behalf of Council

PROCEDURAL MATTER

At 7.45pm, Standing Orders were resumed.

60/12 MATTERS RAISED IN PUBLIC OPEN FORUM Pavement parking problems **NOTED**.

61/12 COUNCILLOR'S REPORTS ON HIGHWAY & FOOTPATH MATTERS

61/12.1 **RECEIVED** updates from Clerk (*circulated with agenda*) on previously reported highway and footpath matters;

61/12.2 **NOTED** various reports of potholes, unlit streetlights & other highway matters
RESOLVED Clerk to pass to relevant authority for action. Trees overhanging pavement near Scalby road bridge (Clerk to speak with householder). Cllr. Gething mentioned continuing problems with Scalby School Playing fields fence overhanging path - **noted** Cllr. Miller was taking this up with County Council (Cllr. Watson asked to be kept informed).

62/12 REPORTS FROM OUTSIDE BODIES

The following were **RECEIVED**:

62/12.1 **Allotments Friends Group** – report given at the Parish Assembly.

62/12.2 **In Bloom Group** – report given at the Parish Assembly.

- 62/12.3 **Scalby Football Club** – report given at the Parish Assembly.
- 62/12.4 **CAP Group** – Cllr. Mrs Kendall reported NYCC Highways had never received anything from SBC regarding Parish Council's comments on highways aspect of proposed High Mill development.
- 62/12.5 **Road Liaison Committee** – Next meeting September.
- 62/12.6 **NYMNP Coastal Area Parish Forum** – Next meeting 31 May.
- 62/12.7 **North Yorkshire & Cleveland Coastal Forum** – Next meeting September.
- 62/12.8 **Yorkshire Local Councils' Association** – Next meeting 11 June.
- 62/12.9 **Twinning Association** – Cllr. Mrs Black reported the finishing touches for this year's visit in hand were proceeding. She asked why the twinning didn't include Newby.
- 62/12.10 **York and North Yorkshire Playing Fields** – date of next meeting unknown.
- 62/12.11 **Yorkshire Coast & Moors Area Committee** – next meeting 4th July.
- 62/12.12 **North York Moors National Park Authority** – no report to receive.
- 62/12.13 **CPRE** – Cllr. Miller reported N. Yorkshire Branch AGM was 25th May and Coastal Branch AGM was 22nd May.
- 62/12.14 **SBC Transport Forum** – (Cllrs Miller & Thompson had not attended this event). Cllr. Black reported various highway issues connected to the forthcoming High Mill development had been raised. Apparently the Parish Council's concerns and comments on the original planning application had not been made known to NYCC Highways. The Clerk was asked to liaise with the relevant officer at Whitby Highways.

63/12 CORRESPONDENCE

- 63/12.1 **RECEIVED** letter of thanks from Boy's Brigade for Diamond Jubilee donation.
- 63/12.2 **RECEIVED** letter of 30/3/12 from SBC *[circulated at April meeting]* regarding consultation on Futurist and Town Hall Development Brief. **RESOLVED** no comment to be submitted.

FINANCE & GENERAL PURPOSES ISSUES

64/12 FINANCIAL MATTERS

- 64/12.1 **RESOLVED** the 2011/12 Annual Report and Accounts *[circulated with agenda]* be received & Chairman be authorised to sign.
- 64/12.2 **RESOLVED** the Internal Auditor's report *[circulated with agenda]* be received and noted.
- 64/12.3 2011/12 Annual Return - **RESOLVED** 1] the Internal Auditor's unqualified report (Section 4) be noted; 2] the figures at Section 1 be confirmed and the chairman authorised to sign; 3] all the questions in the Governance Statement (Section 2) be answered in the affirmative and Chairman authorised to sign.
- 64/12.4 Appointment of Internal auditor for 2012/13 - **RESOLVED** Mr R. Carey be re-appointed.
- 64/12.5 *[In accordance with their Declarations of Interest, Cllrs. Mrs E Black, W. Black, Mrs G Kendall and Mrs C Snow left the room for consideration of this item]* Rental agreement for Council offices. **NOTED** Hall Trustees offering a 3 year rolling licence at £300/month inclusive of cleaning & utilities to commence 1st June 2012. **RESOLVED** the Chairman and Clerk be authorised to sign the agreement on behalf of Council.
- 64/12.6 **RESOLVED** that the Schedule of Accounts for May 2012, Schedule 2 be approved and paid

ENVIRONMENTAL AND DEVELOPMENT ISSUES

65/12 TRAFFIC SPEED

- RECEIVED** written proposal tabled by Cllr. Thompson "that the 40mph speed limit on Coastal Road be extended to cover Field Lane junction (due to accidents which have

happened there in past & imminent High Mill development). It was thought this was already in hand at County level. **RESOLVED** Clerk to liaise with NYCC Highways traffic officer.

66/12 PARISH HALL - CREATION OF JUBILEE BEDS

Bob Kendall handed out copies of sketch plan of proposed design & planting of central bed. **RESOLVED** proposals accepted, works to be undertaken this year.

Cllr. Bastiman left the meeting at this point

67/12 PLANNING APPLICATIONS RECEIVED

The following applications were considered and the decisions taken thereon are as shown below:-

1	Proposal Site Applicant Application No. PC decision	Replace garage, erect 2 storey extension to side and rear 32 Cross Lane, Newby Mr Tonge 12/00695/HS No objections
2	Proposal Site Applicant Application No. PC decision	Erect 2 storey extension and single storey sun room to rear 5 Throxenby Grove, Newby Mr Poppleton 12/00712/HS No objections
3	Proposal Site Applicant Application No. PC decision	New CCTV camera & ATM downlighter, replace fascia and downlighter signs Barclays Bank, 452 Scalby Road, Newby Barclays Bank 12/00699/AA No objections
4	Proposal Site Applicant Application No. PC decision	Extensions to provide more living accommodation & enlarged rear window 4 Dovedale Avenue, Newby Mr Thompson 12/00654/HS No objections
5	Proposal Site Applicant Application No. PC decision	Change of use flat to beauty salon 92A Newlands Park Crescent, Newby Mrs Wharton 12/00858/FL No objections
6	Proposal Site Applicant Application No. PC decision	Amend NYM/2010/80880/FL to allow sedum roof on sun room Tall Trees, Suffield Hill Mr Kestin NYM/2012/0238/NM No objections
7	Proposal Site Applicant Application No. PC decision	Alterations & extension to include stairlift 86 Throxenby Lane, Newby Mr & Mrs Garside 12/00925/HS No objections
8	Proposal Site Applicant Application No. PC decision	Single storey conservatory to rear 4 Lancaster Way, Scalby Mr Collier 12/00641/HS No objections

9	Proposal Site Applicant Application No. PC decision	Erect single storey side extension 2 Cleveland Avenue, Newby Mr Hill 12/00875/HS No objections
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68/12 PLANNING DECISIONS/WITHDRAWALS

The following decisions of the planning authorities were **NOTED**:-

1	Proposal Site Application No. Decision	Install dark green DSLAM cabinet Outside Yew court, High Street, Scalby 12/00233/TD Granted
2	Proposal Site Application No. Decision	Install dark green DSLAM cabinet Opposite 20 Station Road, Scalby 12/00463/TD Granted
3	Proposal Site Application No. Decision	Install dark green DSLAM cabinet Side of 39 High Street, Scalby 11/02584/TD Granted
4	Proposal Site Application No. Decision	Retain rooflights to east & west elevations Plot 2, Estate Yard, Scalby 12/00493/FL Granted

69/12 CIRCULATION

None to hand.

**There being no further business on the agenda,
the Chairman declared the meeting closed at 8.40 pm**

**T.W. MILLER, Chairman
Dated: 13th June 2012**