

## MINUTES OF ANNUAL MEETING OF NEWBY AND SCALBY PARISH COUNCIL

held in the Committee Room, Newby & Scalby Community Hall, Scalby Road, Scalby,  
on Wednesday, 8<sup>th</sup> May 2013 at 7pm

### PRESENT:

Councillor TW Miller (outgoing Chairman)  
Councillors D. Bastiman, Mrs E Black, W Black, S. Foote, S Gething, Mrs G Kendall, R  
Pickersgill, Mrs C Snow, R. Thompson, A. Tyson, B. Watson.

### ALSO IN ATTENDANCE

County Cllr. A. Backhouse (leave 7.45pm), P Afford (Scalby Football Club), P. Staveley (In  
Bloom), Mrs J Marley (Clerk)

**ABSENT:** Borough Cllrs. Cooper and Jenkinson; L. Dixon (SBC Liaison).

### PROCEDURAL MATTER

In his capacity as outgoing Chairman, Councillor T W Miller chaired the meeting until a new  
Chairman had accepted office.

#### 63/13 ELECTION OF CHAIRMAN

- 63/13.1 In accordance with Standing Order 12(A) the Chairman sought any further  
nominations for Chairman of Council for the year 2013 to 2014. There were none.
- 63/13.2 The Clerk reported five valid nominations for Councillor Mrs Kendall had been  
received prior to the meeting, and it was **RESOLVED** Councillor Mrs Kendall be  
elected as Chairman of the Council for the Year 2013 to 2014.

#### 64/13 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

In accordance with Section 83(a) of the 1972 Local Government Act the elected  
Chairman signed her Declaration of Acceptance of Office which was witnessed by  
the Clerk as the Proper Officer of the Council.

**PROCEDURAL MATTER** - Councillor Mrs Kendall took over from Cllr. Miller as Chairman of the  
Council.

#### 65/13 APOLOGIES FOR ABSENCE None.

#### 66/13 ELECTION OF VICE CHAIRMAN

- 66/13.1 In accordance with Standing Order 12(E) the Chairman sought any further  
nominations for Vice Chairman of Council for the year 2013 to 2014. There were  
none.
- 66/13.2 In accordance with Standing Order 12(E) consideration was given to the  
nominations received prior to the meeting, details of which the Clerk read out.
- 66/13.3 The Clerk reported valid nominations had been received for Councillors W. Black,  
Mrs C. Snow and R. Thompson. Cllr. W. Black withdrew his nomination. Following  
a ballot (Cllr. Thompson 8 votes, Mrs Snow 4 votes), it was **RESOLVED** Councillor  
R. Thompson be elected as Vice-Chairman of the Council for the Year 2013 to  
2014.

#### 67/13 DECLARATIONS OF INTEREST

- 67/13.1 Councillor Bastiman declared a personal interest in agenda items 16 and 17 as he  
was SBC Cabinet member & held the Strategic Planning and Regeneration  
portfolio.
- 67/13.2 Councillor Thompson declared a personal and pecuniary interest in agenda item  
14.7 as it related to expenses to be incurred as part of his civic duties.
- 67/13.3 Councillor BF Watson declared a personal interest in agenda item 16 as he was a  
member of the Borough Council's Planning & Development Committee.

## **68/13 REPRESENTATIVES TO OUTSIDE BODIES**

The following were **AGREED**:-

CAP group	Cllr. Gething
Road Liaison Committee	Cllrs. Thompson and Watson
NYMNP Coastal Forum	Cllrs. Miller and Watson
N. Yorks. & Cleveland Forum	Cllr. Watson
YLCA	Cllrs. Mrs Kendall and Miller
Twinning Committee	Cllrs. Mrs Snow and Thompson
Playing Field Association	Cllrs. Mrs Snow
CPRE Coastal Branch	Cllr. Mrs Kendall
Allotments (FONSA)	Cllr. W Black

## **69/13 MINUTES**

69/13.1 **RESOLVED** the minutes of the Council Meeting held on 10<sup>th</sup> April 2013 be approved as a correct record and signed by the Chairman.

## **PROCEDURAL MATTER**

At 7.12pm, Standing Orders were suspended to allow the Public Open Forum.

**70/13 PUBLIC OPEN FORUM** - No matters the public wished to raised.

## **PROCEDURAL MATTER**

At 7.13pm, Standing Orders were resumed.

**71/13 MATTERS RAISED IN PUBLIC OPEN FORUM** - None.

## **72/13 POLICE REPORT**

**RESOLVED** written report (*tabled at meeting*) be received.

## **73/13 EXTERNAL REPORTS**

- 73/13.1 **County Council**:- Councillors joined County Cllr. Backhouse in congratulating Cllr. Bastiman on his election to County Councillor for Scalby and The Coast. County Cllr. Backhouse reported 1] work to start converting streetlights to part-night lighting would begin on 24th May; 2] he had asked for various work on Moor Lane (marking out of bus stops or single yellow line and cracks in pavement); 3] re-surfacing of part of Coldyhill Lane was under consideration; 4] re-painting the crossings (and their approaches) on Green Lane/Cross Lane was in hand; 5] following the rejection of the proposed waste incinerator, arrangements for the long term disposal of the county's waste were under discussion. In response to a question as to the impact of the 2014 Tour de France on the highways budget, County Cllr. Backhouse reported there was external funding from central government however there would be some costs at county level, mainly for road closures and traffic management.
- 73/13.2 **Borough Council**:- No report to receive. Clerk to write to Ms Dixon asking her to attend future meetings.
- 73/13.3 **FONSA**:- In the absence of a member of the FONSA committee, Cllr. W. Black reported he had attended the AGM at which Mr M. Richards had been elected Chairman. He understood FONSA would be contacting the Clerk regarding the proposed storage shed.
- 73/13.4 **In Bloom**:- Mr Staveley reported rain was needed as the ground was very dry. A Plant and Cake sale would be held at the Rosette on 8th June.
- 73/13.5 **Scalby Football Club**:- Mr Afford thanked everyone for all their support over the

past year. Unfortunately the club had not been the winners of the final of the Scarborough Cup which had been played on 15th April.

### **74/13 COUNCILLOR'S REPORTS & UPDATES**

- 74/13.1 **RECEIVED & NOTED** update [*circulated with agenda*] from Clerk on highway & footpath and other general matters since last meeting. **Noted** Clerk's report that that the missing/damaged fencing at Cumboots Quarry [Minute 54/13.2 refers] had now been replaced. **Noted** Clerk's update on trees on parish council land [Minute 41/13.1 refers]. A tree survey had been obtained, various remedial works were recommended at Cumboots and Low Street. Clerk was awaiting quotes to carry out the work from three contractors. She had also prepared the necessary notification of proposed work to trees in a conservation area. **RESOLVED** Clerk be authorised to submit notification of proposed work to SBC and, in consultation with the Chairman, spend up to £500 on tree remedial works.
- 74/13.2 **RECEIVED & NOTED** Various highway & footpath or general matters reported by councillors on form provided with agenda:- 1] blocked gully opposite Parish Hall; 2] various potholes and road surface problems; 3] light out on pedestrian crossing on Scalby Road near Lady Edith's Park; 4] Column 2, Throxenby Lane out. **RESOLVED** Clerk to pass to relevant authority.

### **75/13 CORRESPONDENCE**

- 75/13.1 **Received** from NYCC dated 12/3/13 [*circulated with agenda*] regarding vacancies for co-opted members on Coast & Moors Area Committee. **RESOLVED** 1] Cllr. Thompson and Watson be this Council's nominations and 2] Clerk & Chairman or Vice Chairman authorised to submit vote for Cllrs. Thompson and Watson as this council's choice on the ballot paper due to be sent out on 25/7/13.
- 75/13.2 **Received** from CAP (North) group regarding parking on Coldyhill Lane & extension of H Bars [*circulated with agenda*]. Extension of the H-bars was probably the cheapest potential solution, though not especially easy to enforce as Police had to see a vehicle in the actual act of parking (it was not sufficient to observe a parked vehicle). Extension of the H-bars should be after the re-surfacing was done. **RESOLVED** best solution was a single yellow line Traffic Regulation Order which prevented parking between the hours of 8am and 6pm on Mondays to Fridays. Clerk to submit request to NYCC.
- 75/13.3 **Received** from YLCA dated 24/4/13 [*circulated with agenda*] request to choose no more than 2 councillors to attend a meeting at Sleights 14/5/13 7pm to discuss use of proposed 30 minute parish speaking slot at NYMNP planning committee meeting for potash planning application. **Noted** Clerk's advice that councillors chosen should NOT have connections to the NYMNP or interests in the potash application, eg. landowners or shareholders). **RESOLVED** no councillors to attend.
- 75/13.4 Correspondence received after preparation of the agenda which the Chairman of the meeting deemed it necessary to consider as a matter of urgency:- None.

## **FINANCE & GENERAL PURPOSES ISSUES**

### **76/13 FINANCIAL MATTERS**

- 76/13.1 **RESOLVED** the Schedule of Accounts for May 2013, Schedule 2 be approved & paid.
- 76/13.2 **RESOLVED** the 2012/13 Annual Report and Accounts [*circulated with agenda*] be received & Chairman be authorised to sign.
- 76/13.3 **RESOLVED** the Internal Auditor's report [*circulated with agenda*] be received and noted.

- 76/13.4 2012/13 Annual Return - **RESOLVED** 1] the Internal Auditor's unqualified report (Section 4) be noted; 2] the figures at Section 1 be confirmed and the Chairman authorised to sign; 3] all the questions in the Governance Statement (Section 2) be answered in the affirmative and the Chairman authorised to sign.
- 76/13.5 Appointment of Internal auditor for 2013/14 - **RESOLVED** Mr R. Carey be re-appointed.
- 76/13.6 **RECEIVED** Responsible Financial Officer's report (*circulated with agenda*) on management of Council's funds. **RESOLVED** £10,000 be placed with the Skipton in a 2 year stepped fixed rate bond, signatories any two of Cllrs. Watson, W. Black and the Clerk (Mrs Marley). and £10,000 be placed with the Skipton in a 1 year fixed rate bond, signatories any two of Cllrs. Watson, W. Black and the Clerk (Mrs Marley). Clerk to make necessary arrangements as soon as possible.

Cllrs. Mrs Snow and Thompson left the room for the next item as they were the council's representatives on the Twinning Committee.

- 76/13.7 Twinning visit to Pornic (6-11 June) - **RECEIVED** invitation from SANTA Chairman for both Council representatives to go on the biennial visit to Pornic (6-11 June) and précis of historical information as a guide to expenditure incurred on previous visits [*circulated with agenda*]. **NOTED** Cllr. Mrs Snow unable to accept invitation due to a prior commitment. **RESOLVED** 1] Cllr. Thompson to attend as Council's representative, 2] on production of receipts, Council to pay a maximum of £250 in total for expenses incurred by Cllr. Thompson in respect of his travel, accommodation & food.

Cllrs. Mrs Snow and Thompson returned to the room

### **77/13 GENERAL PURPOSE & REGULATORY MATTERS**

- 77/13.1 ID badges. Some of the longer serving councillors still had the badges issued in 2005 - it was considered these were out of date and, in the light of the Councillor Protection Policy which had been adopted at the April 2013 meeting, no longer necessary. **RESOLVED** ID badges not necessary and not to be replaced.

## **ENVIRONMENT AND DEVELOPMENT ISSUES**

### **78/13 PLANNING APPLICATIONS:**

The following applications were considered and the decisions taken are shown below:-

1	Proposal Site Applicant Application No. PC decision	Garage & store Church Beck Stables, 2 Hay Lane, Scalby Mr D Thornton 13/00493/HS No objections
2	Proposal Site Applicant Application No. PC decision	Extension to front to provide wc/cloakroom & pitched roofs over front extension & garage 15 Scalby Beck Road, Scalby Mr & Mrs Graham 13/00537/HS No objections
3	Proposal Site Applicant Application No. PC decision	Erect conservatory extension to house lap pool, shower enclosure & greenhouse 521 Scalby Road, Scalby Mr & Mrs Frith 13/00832/HS No objections

4	Proposal	Erect conservatory extension to house lap pool, shower enclosure & greenhouse
	Site	521 Scalby Road, Scalby
	Applicant	Mr & Mrs Frith
	Application No.	13/00863/LB
	PC decision	No objections

### **79/13 PLANNING DECISIONS/WITHDRAWALS**

The following were **NOTED**:-

1	Proposal	Garage extension & new window to rear of house
	Site	6 Beech Drive, Scalby
	Application No.	12/02515/HS
	Decision	Granted
2	Proposal	Erection of extension over garage, rear extension and internal alterations to attic and dormer window, and re-cover roof
	Site	28 Hackness Road, Newby
	Application No.	13/00413/HS
	Decision	Granted
3	Proposal	Installation of 12.5 metre monopole & 2 no. equipment cabinets
	Site	Grass verge on Burniston Rd, Newby
	Application No.	13/00538/TD
	Decision	Granted
4	Proposal	Erect garage to front
	Site	Oak Tree Lodge, 24A High Mill Drive, Newby
	Application No.	13/00678/HS
	Decision	Granted

### **80/13 REPORTS FROM OUTSIDE BODIES**

The following were **RECEIVED**:

- 80/13.1 **CPRE** – Cllr. Mrs Kendall reported the Coastal Branch had submitted an objection to the potash planning application, mainly on the grounds of environmental impact.
- 80/13.2 **CAP Group** – Cllr. Watson reported items discussed at the meeting on 23rd April had included parking and the ‘rough sleepers’ campaign.
- 80/13.3 **Twining Association** – Cllr. Thompson arrangements for this year’s visit to Pornic had now been finalised. The next meeting was 25th June.
- 80/13.4 **North York Moors National Park Authority** – Cllr. Thompson reported an update on the potash application had been given to members after the April meeting of the Planning Committee - it was now anticipated the application would be decided at a meeting in July. Locally, applications at Hackness Grange Hotel and Low Hall Miner’s Welfare Home had been granted.

### **81/13 CIRCULATION** - None.

There being no further business on the agenda, the Chairman declared the meeting closed at 8.15pm.

**G. KENDALL, Chairman**  
**Dated: 12<sup>th</sup> June 2013**