

MINUTES of a MEETING OF NEWBY AND SCALBY PARISH COUNCIL

held in the Committee Room, Newby & Scalby Community Hall, Scalby Road, Scalby,
on Wednesday, 13th November 2013 at 7pm

PRESENT:

Councillor Mrs G Kendall (Chairman)
Councillors D Bastiman, Mrs E Black, W Black, S Foote, S Gething, R Pickersgill, Mrs C Snow,
R Thompson, R. Towse, and BF Watson.

ALSO IN ATTENDANCE

Mrs J Marley (Clerk), P. Staveley (In Bloom) and 2 members of public (all 3 left at 20:09).

ABSENT: Cllrs. TW Miller, A Tyson, County Cllr. A Backhouse, Borough Cllrs. Mrs S Backhouse and Jenkinson

The Chairman called the meeting to order at 7pm and then reminded those present of the following:-

1. The recording of the meeting was not permitted so all present were asked to switch off mobile phones and any other devices capable of recording;
2. Councillors wishing to speak should voice their wish to the Chairman.

Cllr. Mrs Kendall **proposed** that for tonight's meeting only Standing Order 64 be varied so as to allow Council to make an audio recording of the meeting, said recording to be kept until the minutes were approved at the next Council meeting and it was so **resolved**. Recording of the meeting commenced at 7.01pm.

144/13 APOLOGIES FOR ABSENCE

Received and **accepted** from Cllrs. TW Miller (attending partner's Honorary Alderman celebration), A Tyson (prior commitment).

145/13 DECLARATIONS OF INTEREST -

145/13.1 Cllr. Bastiman declared a personal interest in agenda items 9.2, 10.4, 10.5, 12 and 13 as he was SBC Cabinet member and held the Strategic Planning and Regeneration portfolio.

145/13.2 Councillor BF Watson declared a personal interest in agenda items 10.4, 10.5, 12 and 13 as he was a member of SBC Planning Committee.

146/13 MINUTES

146/13.1 **RESOLVED** the minutes of the Council Meeting held on 9th October 2013 be approved as a correct record and signed by the Chairman.

PROCEDURAL MATTER

At 7.04pm, Standing Orders were suspended to allow the Public Open Forum.

147/13 PUBLIC OPEN FORUM – No matters raised.

PROCEDURAL MATTER

At 7.04pm, Standing Orders were resumed.

148/13 MATTERS RAISED IN PUBLIC OPEN FORUM - No matters to consider.

149/13 POLICE REPORT

RESOLVED written report (*circulated with agenda*) be received. Other items mentioned by councillors included recent vandalism at the Tennis Club & Bowling Club. motor bikes on the school playing field and the continuing excessive speed of traffic on Cross Lane.

150/13 EXTERNAL REPORTS

150/13.1 **County Council:-** No matters to report by County Cllr. Bastiman.

- 150/13.2 **Borough Council:-** No report to receive.
- 150/13.3 **FONSA:-** No report to receive.
- 150/13.4 **In Bloom:-** Mr Staveley reported the flowers beds around the village name signs had now been planted for the winter. He also praised Council's contractors for their sympathetic pruning of the large sycamore near the memorial fountain and the unobtrusive way the decorative lights had been re-secured.

151/13 COUNCILLOR'S REPORTS & UPDATES

- 151/13.1 **RECEIVED & NOTED** update [*circulated with agenda*] from Clerk on highway & footpath and other general matters since last meeting. Also mentioned:- Coldyhill Lane had now been re-surfaced, crews had been most helpful and ensured a minimum of inconvenience to residents for the duration of the work living (Clerk to pass thanks on via Highways). Moor Land to Linden Road footpath in process of being renovated. Council suspended standing orders at 7.17pm to allow a member of the public to raise a matter relating to the street lights on Pornic Avenue - 6 lights, 4 are part-night only, of the 2 remaining on all night one (column 3) is obscured by a tree - request to get tree trimmed and also put column 4 onto full night light. Standing Order resumed at 7.20pm. Clerk to contact street lighting with this request and also to ask when review (promised for September) is to take place. Also reported that street light at junction of Throxenby Lane and Dunwell Avenue obscured by two trees - Clerk to pass to street lighting for action.
- 151/13.2 **RECEIVED & NOTED** Various matters reported by councillors (street lights, potholes, mud on pavement North Street, hedge encroaching onto pavement Hay Brow Crescent), which Clerk will pass to relevant authority.

152/13 CORRESPONDENCE

- 152/13.1 **RECEIVED & NOTED** NYCC consultation on ways to make savings at Household Waste Recycling Centres [*questionnaire circulated with agenda*]. Several members had completed the questionnaire & these were handed to the Clerk. **RESOLVED** Councillors to hand their completed questionnaires to the Clerk by the end of the week. Clerk to submit collated response to NYCC.
- 152/13.2 **RECEIVED & NOTED** the Scalby Conservation Area Character Appraisal and Management Proposals are currently under review. Cllr. Thompson suggested the boundaries of the conservation area should be extended to encompass the wider area including High Mill, Station Road and Ridge Green. **RESOLVED** Councillors to submit their comments individually online or give to the Clerk so she could submit a response from the Council.
- 152/13.3 Correspondence received after preparation of the agenda which the Chairman of the meeting deemed it necessary to consider as a matter of urgency - None.

FINANCE & GENERAL PURPOSES ISSUES

153/13 FINANCIAL MATTERS [*tabled at meeting unless otherwise stated*]

- 153/13.1 **RECEIVED & NOTED** Internal auditor's unqualified quarterly report [*circulated with agenda*].
- 153/13.2 **RESOLVED** the Schedule of Accounts to be paid for November 2013, Schedule 8 be approved & paid.
- 153/13.3 Model Agreement 2014/15 - **RESOLVED** to accept SBC's offer of £4,812-37.
- 153/13.4 Community Asset Transfer of seats within parish - **NOTED** that despite numerous requests this continues to remain at a standstill pending receipt of a legal agreement from Scarborough Borough Council. **RESOLVED** Clerk to submit a Formal Complaint to SBC.

153/13.5 Community Asset Transfer of Millennium Field - **NOTED** that due to the large number of items on the agenda for the CAT Panel scheduled for the 12th November 2013, SBC intend to re-convene the panel in the next couple of weeks to consider the new applications received, including the Millennium Field.

154/13 GENERAL PURPOSE & REGULATORY MATTERS

154/13.1 *[Deferred from October meeting]* **RESOLVED** that with immediate effect the first sentence of Standing Order 64 be permanently varied to read "Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means by anyone other than the Parish Council is not permitted without the Council's prior consent."

154/13.2 To consider if Council should have a policy for the use of electronic devices at meetings **RESOLVED** to have such a policy. Cllrs. Towse and W. Black to assist Clerk to draft such a policy for consideration at a future council meeting..

154/13.3 A draft of proposed changes to the Council's Model Publication Scheme in order to make more items available via the internet had been circulated with the agenda. It was **RESOLVED** the proposed changes be adopted with immediate effect.

154/13.4 **NOTED** that since the October council meeting, a freedom of information request and a complaint had been received. Both had been dealt with. Each required discussions with the chairman and taking advice from the appropriate organisations as well as checking legislation and taking the necessary steps to deal with the requests, thereby using at least 9 hours of Clerk's time.

ENVIRONMENT AND DEVELOPMENT ISSUES

155/13 PLANNING APPLICATIONS & APPEALS NOTIFIED:

Comments were noted & confirmed or agreed as follows:-

1	Proposal Site Applicant Application No. PC decision	Application for approval of reserved matters consent relating to outline permission 09/00717/OL for post-phase 1 phases of mixed-use development, comprising 293 dwellings, 24 live/work units, 3,350 sqm employment floorspace, 265 sqm community floorspace, landscaping and associated infrastructure Land At High Mill Farm Station Road Scalby Provincial Land Developments Ltd 13/02272/RM .Deferred to December meeting.
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156/13 PLANNING DECISIONS AND WITHDRAWALS

The following were **NOTED**:

1	Proposal Site Application No. Decision	Erect agricultural worker's dwelling lansfield Farm, Burniston Road, Newby, YO13 0DA 13/01675/FL Withdrawn
2	Proposal Site Application No. Decision	Erect two storey extension to side 3 Fairway, Newby 13/01746/HS Granted
3	Proposal Site Application No. Decision	Replace existing timber framed porch windows with uPVC 1 Hackness Manor, Ground Floor Flat, Hackness Rd, Scalby 13/01829/HS Granted
4	Proposal Site Application No. Decision	Replacement double garage 10 Lady Edith's Avenue, Newby 13/01845/HS Granted

5	Proposal Site Application No. Decision	Single storey side extension to form garden room 24 Westfield Avenue, Newby 13/01923//HS Granted
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157/13 PLANNING MATTERS RECEIVED AFTER 6/11/13 - None.

OTHER MATTERS

158/13 REPORTS FROM OUTSIDE BODIES

The following were **RECEIVED**:

- 158/13.1 **CAP Group** – Cllr. Gething reported items discussed at the meeting on 22nd October included parking problems at Newlands shops, Newby school and Scalby Road when the table top sale was on. Other matters discussed included cold calling and local crime figures. Next meeting is 21/1/2014.
- 158/13.2 **Road Liaison Committee** – Cllr. Watson reported a programme of future events was being prepared.
- 158/13.3 **NYMNP Coastal Area Parish Forum** - Cllr. Watson reported on a presentation of what the recent LEADER programme of grants had achieved.
- 158/13.4 **North Yorkshire and Cleveland Coastal Forum** – no report, next meeting believed to be September 2014.
- 158/13.5 **Yorkshire Local Councils' Association** – Cllr. Mrs Kendall reported on the meeting of 14/10/13. SBC willing to do planning training/update for councillors and it will arrange this via the YLCA.
- 158/13.6 **Twining Association** – next meeting 26/11/13 (Cllrs. Mrs Snow and R. Thompson)
- 158/13.7 **Yorkshire Coast & Moors County Area Committee** – next meeting 29/1/14 (Cllr. Thompson).
- 158/13.8 **North York Moors National Park Authority** – Cllr. Thompson reported on various matters included planning training re. recent changes and a training day on estate/land management.
- 158/13.9 **CPRE** – Cllr. Mrs Kendall reported on a meeting on 18/10/13 at which various matters included the delayed potash planning application and the gas well on Ebberston Moor being brought back into production. The next meeting is 12th December when there will be a speaker on the subject of fracking.
- 158/13.10 **N. Yorks Playing Field Association** - Cllr. Mrs Snow reported she'd been surprised to learn there was a meeting on 26/11/13 at Bilbrough as she was under the impression the Association had been wound up earlier this year. She was unable to attend the meeting due to a prior engagement.

159/13 CIRCULATION - None.

160/13 CONFIDENTIAL ITEMS

- 160/13.1 Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it was **RESOLVED** that, because of the confidential nature of the business to be transacted in relation to a legal matter, the public and the press leave the meeting during consideration of the next agenda item

At 8.09pm, everyone except parish councillors and the Clerk to the Council left the room. The Clerk switched off the tape machine and recording of the meeting ceased.

- 160/13.2 **NOTED** the mention of Newby & Scalby Parish Council and some of its councillors

on a website which carried articles critical of local government. **NOTED** the advice given by the YLCA and **RESOLVED** not to take this particular matter further at this time.

There being no further business on the agenda, the Chairman declared the meeting closed at 8.15pm.

G. Kendall, Chairman
Dated: 11th December 2013