

**MINUTES OF AN ORDINARY MEETING OF REVIEW & STAFFING COMMITTEE,
NEWBY AND SCALBY PARISH COUNCIL**

held in the Committee Room, Community Hall, Scalby Road, Scalby,
on Wednesday, 18th March 2015 at 9.30am.

PRESENT:

Councillor Mrs G Kendall (Chairman),
Councillors D Bastiman, S Gething, R Towse.

ALSO IN ATTENDANCE

Mrs J Marley (Clerk).

ABSENT: Cllr. B Watson.

The Chairman reminded those present that filming, photographing or audio recording of the proceedings was allowed - persons wishing to record were asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it was requested that anyone filming did not include members of the public "in shot".

RS1/15 ELECTION OF CHAIRMAN

Cllr. Bastiman proposed and it was **resolved** Cllr. Mrs Kendall be Chairman of the Committee.

RS2/15 APOLOGIES FOR ABSENCE

Received & accepted from Cllr. Watson (poorly).

RS3/15 EXCLUSION OF PRESS AND PUBLIC

Resolved that in accordance with section 1 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the next items of business on the grounds they involved the likely disclosure of information relating to labour relations and the financial/business affairs of the authority.

RS4/15 DECLARATIONS OF INTEREST

RS4/15.1 Cllr. Mrs Kendall declared a personal interest in agenda item 6 as she was married to the Chairman of the Community Hall Trust.

RS5/15 STAFF APPRAISAL

Received - the verbal report of Cllr. Mrs Kendall and Cllr. Towse in respect of their recent job appraisal and re-assessment of the post of Clerk to the Parish Council & Responsible Financial Officer in order to address failings in the pay scale.
Resolved the recommendations of Cllr. Mrs Kendall and Cllr. Towse be put to the next Ordinary Meeting of the Parish Council for consideration and determination.

RS6/15 PROBITY & INTEGRITY

Received a verbal report from Cllr. Towse regarding the Council's reputation and risk management concerns in respect of the Community Hall Trust's recent problem with staff. Members took the view the reputation, probity and integrity of both Council and Councillors was in danger of being compromised as the public's perception is that the Community Hall is run by the Parish Council. Following a robust debate, it was **resolved**:-

1] The Chairman of the Parish Council be asked to call an Extraordinary Meeting of the Council to which all Community Hall Trustees known to be in the country should be invited in order to hear Committee's concerns and allow a frank exchange of views.

There being no further business on the agenda, the Chairman declared the meeting closed at 11.01am.

G. KENDALL, Chairman
Dated: 8th April 2015